

Pursuant to due call and notice thereof, a Planning Commission meeting was held on Tuesday, May 22, 2012 at 6:30 p.m.

PRESENT: Katie Reiling, Edward Dunn, Rick Fischbach, Jeff Meyer, Mary Sieben

ABSENT: None

The meeting was called to order at 6:29 p.m.

MINUTES OF APRIL 24, 2012

Motion was made by Jeff Meyer to approve the minutes as written, second by Rick Fischbach, all in favor and carried.

PLANNING COMMISSION APPOINTMENT

Mary Sieben was sworn in as the new Planning Commission member. The Planning Commission members updated her on projects and developments in the city.

FINDINGS OF FACT

The Planning Commission reviewed the handout titled How To Write Effective Findings of Fact.

NOTES

Letters need to be sent to Martinis, Copart, John Klein and PJs Supper Club to set up dates/times for the Planning Commission to do site visits for CUP's for June 19 beginning at 4 p.m.

Motion was made by Ed Dunn to adjourn the meeting at 7:39 p.m., second by Jeff Meyer, all in favor and carried.

Respectfully submitted,
Amy Pease