

**Minutes
Avon City Council
December 5, 2016**

CALL MEETING TO ORDER

Acting Mayor Jeff Manthe called the meeting to order at 6:30 PM. The Pledge of Allegiance was recited.

THE FOLLOWING MEMBERS WERE PRESENT:

Jeff Manthe – Acting Mayor, Jeff Meyer, Jesse Springer, Julie Jarnot – Councilors;
Corey Nellis – Police Chief; Jon Forsell – Utilities Superintendent; Casey Jansky – Public Works Supervisor
Jodi Austing-Traut, City Clerk-Administrator
Absent: Hugh Knox, Mayor

CALL MEETING TO ORDER

Pledge of Allegiance

TRUTH IN TAXATION HEARING

Clifford and Corinn Hilsgen were present to ask questions about how the city is dealing with their expenditures and managing the budget. Council offered information about the plans to sell lots in Avon Estates and pay down debt. Acting Mayor Jeff Manthe stated that a TIF district is coming back on the tax rolls in 2017 and that should offer some relief going forward, but the city still has considerable debt to pay down related to the wastewater plant and infrastructure including Avon Estates. Pat Mitchell suggested that the city call Tom Emmer's office to ask for some assistance.

Motion Julie Jarnot to close the Truth in Taxation Public Hearing, second Jeff Meyer and carried unanimously. Public Hearing closed at 7:02.

PUBLIC ACCESS FORUM

Jon Habben was present to state that when Buecker's City Sanitation had picked up his refuse this past week, they knocked over some of his landscaping block. He called them and they came back immediately and fixed it. He wanted to express his thanks to Buecker's for their prompt and thorough service in this matter.

CONSENT AGENDA

1. Council Minutes of November 7, 2016
2. Council Minutes of November 17, 2016
3. Planning Commission Minutes of November 15, 2016
4. Paid Check Register, Capital Expenditures
5. Legal Fees, Engineering Fees, Auditor/Acct. Fees
6. Resolution 2016-33 Transferring Surplus Tax Increment Financing District No. 1-1 (250) into Avon Estates Debt Service Fund (320)

Motion Jesse Springer to approve consent agenda second Julie Jarnot and carried unanimously.

COUNCIL BUSINESS

Public Hearing to reassign TIF in Avon Estates

Resolution 2016-34 Approving the Reassignment of Payment of Special Assessments for Avon Estates Parcels Participating in the TIF Program and Creating the Obligation for TIF District No. 1-4

Public hearing closed at 7:48 pm.

Motion Julie Jarnot to adopt Resolution 2016-34 Approving the Reassignment of Payment of Special Assessments for Avon Estates Parcels Participating in the TIF Program and Creating the Obligation for TIF District No. 1-4 second Jesse Springer and carried unanimously.

Insurance Renewals - Steve Thelen, North Risk Partners

Mr. Thelen gave an overview of their company and requested to be listed as the agent of record with the League of MN Cities Insurance Trust on behalf of the City of Avon.

Motion Julie Jarnot appointing North Risk Partners as the Agent of Record for the City of Avon's commercial coverages and workers compensation second Jesse Springer and carried unanimously.

TAX RATE/TAX LEVY and BUDGET 2017

Motion Jeff Meyer to adopt Resolution 2016-35 Adopting Tax Levy \$1,048,686 (84.5% tax rate) for 2017 second Jesse Springer and carried unanimously.

Motion Julie Jarnot to adopt Resolution 2016-36 Adopting Final Budget for 2017 second Jeff Meyer and carried unanimously.

ISSUES BY STAFF

Administration

Jodi Austing-Traut, Clerk Administrator, presented an invoice for accounting fees for staff W-2's that were prepared incorrectly for year-end 2015.

Motion Julie Jarnot to approve reimbursements to employees personal CPA's due to erroneous W-2s from 2014/2015 and to authorize Jodi Austing-Traut to reimburse any others that may come through with proper documentation, second Jesse Springer and carried unanimously.

Public Works

Casey Jansky, Public Works Supervisor, presented a written report and discussed future plans for maintenance shop improvements slated for 2018.

Police

Chief Corey Nellis presented a written report and made a recommendation to hire Dan Pfannenstein for the full-time police officer position.

Motion Julie Jarnot to make a conditional offer to Dan Pfannenstein for the full-time police officer position second Jeff Meyer and carried unanimously.

Water/Wastewater

Jon Forsell, Water/Wastewater Supervisor presented a written report and requested reimbursement for city cell phone usage and requested authorization to purchase alum for the wastewater treatment plant.

Jon requested authorization to purchase \$5,800 in aluminum sulfate (alum).

Motion Jeff Meyer to purchase aluminum sulfate at \$5,800 second Julie Jarnot and carried unanimously.

Jon requested approval for reimbursement for city cell phone usage.

Motion Julie Jarnot to reimburse Jon Forsell for cell phone usage at \$50/month second Jeff Meyer and carried unanimously.

Engineer

Chris Sonmor, WSB, presented a Proposal for Avon Estates Street Improvements and requested authorization to get soil borings and an evaluation completed.

Motion Jeff Meyer to approve the proposal for Professional Services with WSB as well as the Proposal for Geotechnical Services with Independent Testing for improvements/corrections to Avon Estates streets second Julie Jarnot and carried unanimously.

Other Issues by Council

Councilor Jeff Meyer indicated that he had spoken with a staff member from Tom Emmer's office in efforts to try to obtain federal funding to utilize as match for the city's required 10% local match on the noise barrier project. Councilor Jarnot offered to work on this project as well.

Chief Nellis thanked Jesse Springer and Jeff Manthe for their service on the city council and a round of applause was given.

ADJOURNMENT:

Motion by Jesse Springer to adjourn the meeting at 7:52 pm; Second by Councilor Meyer and carried unanimously.

Respectfully Submitted,
Jodi Austing-Traut City Clerk/Administrator