

Pursuant to due call and notice thereof, an Avon City Council Meeting was duly held at City Hall on the 6th day of October 2014 at 7:00 p.m.

THE FOLLOWING MEMBERS WERE PRESENT:

John Grutsch – Mayor; Hugh Knox, Kurt Marthaler, Jim Stang and Jeff Manthe – Councilors
Jim Thares, City Clerk/Administrator

CALL MEETING TO ORDER:

Pledge of Allegiance

PUBLIC ACCESS FORUM: No one came forward.

CONSENT AGENDA:

- #1 Council Minutes – September 8, 2014; Council Minutes of August 27, 2014
- #2 Claims Register
- #3 Capital Expenditures, Legal Fees, Engineering Fees and Detailed Reports
- #4 Approve 2014 Budget Amendment #1

Motion by Councilor Marthaler to approve the Consent Agenda. Second by Councilor Stang. Motion passed unanimously.

OTHER MINUTES:

Planning Commission Minutes – September 16, 2014
Avon Estate Planning Committee Minutes – September 16, 2014

COUNCIL BUSINESS:

Proposed 2015 Preliminary Enterprise Funds Budget

City Clerk/Administrator Thares clarified the revenue projection as based on 2014 actuals as well as probable new 2015 development for the SAC/WAC numbers. **Motion by Councilor Marthaler to approve the 2015 Preliminary Enterprise Funds Budget. Second by Councilor Stang. Motion passed unanimously.**

Avon Estates Lot Sales and Development Projects

The Assisted Living Facility Partners Senior Living Options, Inc. Purchase Agreement was reviewed. **Motion by Councilor Stang to approve the Purchase Agreement contingent on final review by the City Attorney. Second by Councilor Marthaler. Motion passed unanimously.**

ISSUES BY STAFF:

Public Works Department – Ray Schmidt, Public Works Director, reported on the sealcoating issues and the satisfactory resolution of them. He asked Council for approval to pay Astech \$61,246.25. **Motion by Councilor Marthaler to approve the payment to Astech in the amount of \$61,246.25. Second by Councilor Manthe. Motion passed unanimously.** He then presented Council with a quote from Lange Trenching for Salt-Sand supplies in the amount of \$5,805.24. **Motion by Councilor Stang to approve the purchase of Salt-Sand from Lange Trenching in the amount of \$5,805.24. Second by Councilor Marthaler. Motion passed unanimously.**

Jim Hill, Columbia Gear, asked the Council to consider putting in a pedestrian crosswalk warning system on County Road 50 near the two Columbia Gear buildings. Their employees move from one building to the other during the day and there is a safety concern because of the speed of traffic on the County road. Jodi Teich, Stearns County Engineer, said the County is willing allow these types of warning systems to be installed on the County road but do not offer to pay for them. The requesting entity is expected to be responsible for the system purchase and installation costs. The general estimate for costs is about \$1,400 to \$2,000 per sign system. It was clarified that there are two signs, one on each side of the road, so the cost could be about \$4,000. **Motion by Councilor Stang to authorize the City to cost share with Columbia Gear and pay 50 percent of the purchase and**

installation of a flashing-light pedestrian crosswalk warning signage system for a site on County Road 50 with the City's share not to exceed \$2,000. Second by Councilor Marthaler. Motion passed unanimously. Discussion ensued on street crosswalks that will be painted near the elementary school in the future. Ray noted continuing drainage issues along Chinook Avenue. He will monitor this area and bring a report back to Council in the spring of 2015. Ray also said that the Gleidon Company will be performing pothole repair work on various streets in the near future.

Police Department – Corey Nellis, Police Chief, requested authorization to purchase a new squad SUV from Albany to replace the aging Ford Expedition. Albany is selling a 2012 Chevy Tahoe built as a Police Interceptor with only 47,000 miles. They are asking \$15,000 for it. It has some useable equipment that will stay in the vehicle. **Motion by Councilor Marthaler to authorize the Police Department to purchase a 2012 Chevy Tahoe Police Interceptor for \$15,000 from the City of Albany. Second by Councilor Stang. Motion passed unanimously.**

Water/Wastewater Department – Jon Forsell, Utilities Supervisor, updated Council on the two recent water main breaks. He also asked for approval of a new Head Works building heater. He presented a quote for \$4,817 for a Rufneck Heater. **Motion by Councilor Knox to approve the purchase of a new Rufneck Heater for the Head Works building in the amount of \$4,817. Second by Councilor Stang. Motion passed unanimously.**

OTHER: Consensus discussion by Council to have a Committee of the Whole meeting on October 23, 2014 at 5:15 p.m. for a tour of Midsota Manufacturing's new facility. Mayor Grutsch noted an e-mail from Partners Senior Living Options objecting to the \$124,800 SAC/WAC expense that the City fee schedule currently requires for a 24-unit building. The developer would like to see this fee be reduced. Councilors noted the number of lots in the current plat and suggested that it be tied to the number of patio home sites shown. **Motion by Councilor Knox to authorize a reduction in SAC/WAC fees to \$67,600 or equivalent to 13 units for the proposed 24 unit assisted living facility. Second by Councilor Marthaler. Motion passed unanimously.** Mayor Grutsch also noted that the Albany-Avon School Board will be holding a meeting in Avon on November 5th. He also shared information from the Albany-Avon Area School District 5th Monday meeting. The K-12 school enrollment is now at it's highest level, 1,780 students. Mayor Grutsch noted the situation with City Clerk/Administrator Thares and his recent medical issues and surgery. He recommended extending the employment probationary period for 30 more days. City Clerk/Administrator Thares said he believes he can get back to full functionality and perform all required job duties but he will have some additional follow up appointments meaning more time out of the office. **Motion by Councilor Manthe to extend City Clerk/Administrator Thares' probation period for 30 days. Second by Councilor Marthaler. Motion passed unanimously.**

ISSUES BY COUNCIL: None noted

ADJOURNMENT: Motion by Councilor Marthaler to adjourn the meeting at 8:42 p.m. Second by Councilor Stang. Motion passed unanimously.

Respectfully Submitted
Jim Thares, City Clerk/Administrator