

**Minutes
Avon City Council
October 3, 2016**

CALL MEETING TO ORDER

Mayor Knox called the meeting to order at 7:00 PM. The Pledge of Allegiance was recited.

THE FOLLOWING MEMBERS WERE PRESENT:

Hugh Knox – Mayor; Julie Jarnot, Jeff Manthe, Jeff Meyer, Jesse Springer – Councilors;
Corey Nellis – Police Chief; Jon Forsell – Utilities Superintendent; Casey Jansky – Public Works Supervisor
Jodi Austing-Traut, City Clerk-Administrator

CALL MEETING TO ORDER

Pledge of Allegiance

PUBLIC ACCESS FORUM

Lee Bjerk and Ben Adamich from Geronimo Energy were present to introduce themselves. Mr. Adamich presented the city council with an opportunity to host a community solar garden on seven to ten acres near the wastewater treatment plant, south of the compost site, where the old abandoned ponds are located. General terms of the lease normally include a fixed payment for the duration of the lease. Councilor Meyer suggested that the city request proposals from other firms who might provide similar facilities. Mr. Bjerk offered information about the opportunity for the city to subscribe to solar energy. Were the city to subscribe, we would receive a credit on our electric bill from Xcel Energy. There is neither a cost nor risk, and the city would see approximately a 10% savings on our electric bill over 25 years.

CONSENT AGENDA

1. Council Minutes of September 12, 2016
2. Planning Commission Minutes of September 20, 2016
3. Avon Lakers Minutes
4. Paid Check Register, Capital Expenditures September 2016
5. Quarterly Expenditure and Revenue Reports and Bank Reconciliation/Cash Balances
6. Resolution 2016-29 Approving Variance for 42.26569.0000 Kleinschmidt
7. Resolution 2016-30 Approving Variance for 42.26227.0000 Bryan Becker/Dan Dahlin
8. Resolution 2016-31 Approving Conditional Use Permit for 42.26227.0000 Bryan Becker/Dan Dahlin
9. Set Public Hearing for Assessment Recertification for 7:00 pm 11/7/2016
10. Lange Trenching Invoices

A correction was made to the City Council minutes of September 12th under Public Works it was Jeff Meyer and *not* Julie Jarnot that made the motion to authorize S.E.H. to prepare a feasibility study for 1st Street SE.

Revised Quarterly Expenditure Reports were also presented as the YTD% column was not totaling correctly.

Motion Jeff Manthe to approve consent agenda second Julie Jarnot and carried unanimously.

COUNCIL BUSINESS

Denis McGuinness – AALA Update

Mr. McGuinness gave the council updates on the AALA's projects over this past summer. AALA is asking for \$975.73 to contribute to some unexpected cost overages for hand harvesting of aquatic invasive species on Middle and Lower Spunk Lakes. Mayor Knox suggested that AALA partner with the city in promoting the availability of city sewer services to the west side of the lakes as an additional tool to assist in the management of aquatic invasive species (AIS). Mr. McGuinness also requested input from the city council regarding the

management of AIS in Avon. He requested the council consider the inclusion of a line item as part of the city's annual budget of up to \$3,000 to allow for the treatment of AIS on an annual basis as needed. AALA would continue to make specific budgetary requests going forward on a case by case basis.

Motion Jesse Springer to approve payment of \$975.73 for cost overages as requested and to include \$3,000 in the city's budget for 2017 for potential projects to be reviewed on a case by case basis by the city council second Jeff Manthe and carried unanimously.

Budget Update – Jesse Springer

Councilor Springer has been toying with the budget numbers to attempt to develop a “guide” as the city looks at the budgeting process for the next five and possibly ten years specifically related to capital improvements. Budget committee will meet and discuss in more detail and present to council at a special meeting or at the November meeting.

Engineer RFP Process

Council discussed the process of appointing a City Engineer. Council will interview S.E.H., Bolton-Menk, Stantec, and WSB at a special meeting on Wednesday October 12th starting at 8:00 am.

Motion Jeff Meyer to hold a Special Meeting on Wednesday, October 12th at 8:00 am to interview engineering firms and to hold a Special Meeting on Wednesday, November 9th at 7:15 am to canvass the election second Julie Jarnot and carried unanimously.

ISSUES BY STAFF

Administration

Water and Sewer Rates

Council discussed the need to increase water and sewer rates in order for those budgets to balance. Sewer department has been running at a deficit and water is dangerously close to running at a deficit. Mayor Knox suggested that the council consider an approximately 15% increase in water and sewer rates and present that request to the council coming on board in 2017 for their consideration. Budget committee will continue to look at sewer and water rates and report back at the November meeting.

Chinook Ave SW Mill and Overlay Project of 2015 - Invoicing

Motion Jesse Springer to refund the property owners that paid second Julie Jarnot and carried unanimously.

First Street SE Reconstruction City Engineer Randy Jenniges and David Blommel of S.E.H. presented a concept plan for the First Street SE Reconstruction project scheduled for spring of 2017. The project proposes to include 1st St, Barracuda Ave South of 1st St., Avon Estates entrance/culvert repairs, drainage improvements, Barracuda from 1st St to Stratford, Char from 1st St to Stratford, commercial alley between 1st and Stratford, 1st St from Dolphin to east city limits, boat landing, and Dolphin Ave overlay between 1st and Blattner for a total estimated cost of \$1,630,061.

Mr. Jenniges asked the council to consider whether they would like to add anything else to the project. One option would be to consider asking Suncrest Addition property owners if they would like to be included in the project. Since Suncrest is not at the very top of the priority list for street improvements at this time, there would be a direct assessment of some kind for adjacent property owners. Council discussed waiting on the streets in Suncrest Addition until the next street reconstruction project, which would be presumably about five years from now. Council discussed dropping 1st St from Dolphin to east city limits and possibly dropping Dolphin Ave overlay between 1st and Blattner in order to save costs. S.E.H. will bring a feasibility study back for council review in November.

Public Works

Public Works Supervisor Casey Jansky presented a written report.

Police

Chief of Police Corey Nellis presented a written report.

Water/Wastewater

Water Wastewater Supervisor Jon Forsell advised the council that the lift station pump that serves Waters Edge had gone out and needed to be rebuilt. Approximate cost to rebuild the pump would be \$5,750 including reinstallation.

ADJOURNMENT:

Motion by Jeff Manthe to adjourn the meeting at 9:15 pm; Second by Councilor Jarnot and carried unanimously.

Respectfully Submitted,
Jodi Austing-Traut City Clerk/Administrator