

FOR	Permit # _____	Trunk Fee _____
OFFICE	PID # _____	Permit Fee _____
USE	Date Recd _____	WAC/SAC _____
ONLY	Zoning District _____	Surcharge _____
Escrow deposit _____	(pay separate)	Plan Check _____
SW/WA Connection fee _____		1" Meter _____
		Total Fee _____

City of Avon
 PO Box 69 Avon MN 56310
 PH (320) 356-7922 FAX (320) 356-2259

New Dwelling Permit Application

1. Site Address _____, Avon MN 56310
2. Owner(s) _____ Daytime Phone _____
3. Owner's Address (if different from above) _____
4. Legal Description of Site:
 Note*If unknown, please refer to property tax statement or ask Zoning Administrator
 Lot _____ Block _____ Addition _____
5. Type of Construction: (circle one)
 Build Prefabricated Modular Foundation Only
6. Type of Home: Walk-out Split entry walk-out Look-out Patio Twin-patio Rambler
 other _____ Approved by City: _____ Approved by Inspector: _____
7. Describe in detail work to be done _____
8. Building Covering Material(s), (If applicable) _____
9. Approximate Start Date _____
10. Estimated Cost of Project (Including Materials & Labor): \$ _____
11. Licensed Contractor's Name & License No.
 Name: _____ License No.: _____

**If owner is acting as their own General Contractor they must sign the Licensed Contractor Disclaimer.

Is there a well or abandoned well on this property: Y/N

12. Dimensions of Uses in Sq. Ft.:

Dwelling (1st Story) _____ Basement _____ Finished: _____ (yes or no)

Dwelling (Additional Stories) _____ Garage _____

13. Please Provide the Following: (If Applicable)

Plumbing Contractor _____ PH: _____

Mason & Concrete Contractor _____ PH: _____

Heating & Venting Contractor _____ PH: _____

14. Air Exchanger? Yes _____ No _____ (If No, provide ventilation calculations)

15. All Setback Measurements must be measured from building line (lot line). **Please provide the Zoning Administrator with a copy of a survey or documentation that states the square footage or lot dimensions.**

Front Yard Setback _____ Rear Yard Setback _____ Side Yard Setbacks _____ / _____

Total Lot Size (square footage) _____ Total Impervious Area (%) _____
Impervious area includes: driveways, sidewalks, porches overhangs, dog kennels, patios, sheds, decks (any area that water cannot saturate through)

Required Forms & Items to Return with Application:

SITE PLAN

FULL SIZE SET OF CONSTRUCTION PLANS WITH CROSS SECTIONS

ONE SMALL SET OF CONSTRUCTION PLANS ON 8 ½ X 11 FOR FILE

ENERGY CALCULATIONS

SIGNED PROPERTY OWNER DISCLAIMER

SIGNED WAIVER

Your application will be denied until all above items are provided.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of Laws and Ordinances governing this type of work will be complied with whether specified herein or not. I have identified all property boundaries, easements, flood zones, and/or wetlands existing on the property on my site plan and application. The undersigned further agrees the City and its' administrative staff relied on the accurateness of this application, plans and specifications relative to this project and holds the City of Avon, and its employees harmless from all liability arising from the granting of this permit.

Authorized Signature of Owner or Contractor

This Permit Expires One Year From

Zoning Administrator

Building Official

PROPERTY DISCLAIMER

The undersigned is the owner of record or the Builder of the following property located within the City of Avon, Stearns County, Minnesota, whose address is: _____; that as part of the process of obtaining a building/zoning permit, the undersigned certifies that all of the information in the application, plans and specifications are true and correct.

It is the responsibility of the undersigned to identify all property boundaries, all easements, all underground utilities (including sewer and water lines) and/or wetlands existing on the subject property and has identified them on his/her site plan and application.

The undersigned further agrees the City of Avon, and its' administrative staff and agents relied on the accurateness of this application, plans and specifications relative to this project and hold the City of Avon, and its employees harmless from all liability arising from the granting of this permit.

Signature of Property Owner/Builder

Date

BUILDING PERMIT APPLICANT: PROPERTY OWNER

I understand that the State of Minnesota requires that all residential building contractors, remodelers and roofers obtain a state license unless they qualify for a specific exemption from the licensing requirements. By signing this document, I attest to the fact that I am building or improving this house myself. I hereby claim to be exempt from the state licensing requirements because I am not in the business of building on speculation or for resale and that the house for which I am applying for this permit, located at _____, is the first residential structure I have built or improved in the past 24 months. I also acknowledge that because I do not have a state license, I forfeit any mechanic's lien rights to which I may otherwise have been entitled under Minnesota Statutes §514.01.

Furthermore, I acknowledge that I may be hiring independent contractors to perform certain aspects of the construction or improvement of this house and I understand that some of these contractors may be required to be licensed by the State of Minnesota. I understand that unlicensed residential contracting, remodeling, and/or roofing activity is a misdemeanor under Minnesota Statutes §326.92, Subd. 1, and that I would forfeit my rights to reimbursement from the Contractor's Recovery Fund in the event that any contractors I hire are unlicensed.

I also acknowledge that as the contractor on this project, I am solely and personally responsible for any violations of the State Building Code and/or City ordinance in connection with the work performed on this property.

Signature of Property Owner

Date

To determine whether a particular contractor is required to be licensed, or to check on the licensing status of individual contractors, please call the Minnesota Department of Commerce, Enforcement Division, at (612) 296-2594 or toll free at 1-800-657-3602.

F:\Wordfiles\Planning & Zoning Commission\Building Permit Forms\Improvements by Home Owner.doc



PO Box 69
Avon, MN 56310
office: 320.356.7922
fax: 320.356.2259

Attachment to City of Avon Building Permit Applications.....

Does this permit application involve the placement of a NEW access point onto a city street or a county road OR any curb cuts being done?

_____ Yes

_____ No

If you answered "Yes", please refer to Chapter 21, Subd. 12, General District Provisions in the City of Avon Zoning Ordinance.

I understand that any street access work OR curb cuts done on my property will require the approval of the City of Avon.

Contractor/Property Owner

Date

Property Address



PO Box 69
Avon, MN 56310

office: 320.356.7922
fax: 320.356.2259

In order to obtain a building permit for any construction in residential (R-1) zoning in the City of Avon, you will need to comply with the City of Avon's Ordinance No. 148 regarding maximum Lot Coverage. Any property that is outside of the 1,000 square feet of lakeshore must follow the 50% maximum impervious surface coverage. Any property within 1,000 square feet of lakeshore must follow the 25% maximum impervious surface coverage. Please complete the form below:

- _____ Total Square Feet of Lot.
- _____ Total Square Feet of House (include any porches, overhangs, etc.)
- _____ Total Square Feet of Garage (include any overhangs).
- _____ Total Square Feet of Driveway and Sidewalks.
- _____ Total Square feet of Existing Dog Kennels, Patios, Shed, Decks (any area that water cannot saturate through).
- _____ Total Square Feet of FUTURE Dog Kennels, Patios, Sheds, Decks (any area that water cannot saturate through) that are not included on this building permit.

***Please make sure the site plan shows where the structures are situated on the lot and all four setbacks. Also, please provide dimensions for all structures.**

AGREEMENT

I, _____, the undersigned, accepts this agreement with the understanding that all information is true and correct. I do understand that I am responsible for submitting the correct information regarding dimensions and square footage to the City of Avon to request a building permit and I understand the maximum impervious surface coverage is 25% for shoreland and 50% for non-shoreland.

If any information is deemed incorrect, the Permit will be null/void and thus the project will be considered in violation of Ordinance and punishable as stated within the ordinance.

I HAVE CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTAND ITS CONTENTS. I SIGN IT OF MY OWN FREE WILL.

Date: _____
Property Owner

EROSION CONTROL

I understand that a rock entrance to the property needs to be put down to eliminate dirt and mud from being tracked on to the city streets and also that no material of any kind will be allowed to be placed on any other lot. All black dirt, gravel, etc. needs to be disposed of properly. Dust control practices must be in place and any affected streets need to be cleaned and swept. The public works department will determine where sediment control will be required. It is the property owner's responsibility to place the sediment control where it is required and anywhere it may be needed. This includes, but is not limited to, silt fence, fiber/straw logs or rock logs. Inlet protection is required for the catch basins near the property and are the property owner's responsibility. Installation, maintenance and cleaning the storm water inlet protection structures will be my responsibility.

Signature of Contractor or Property Owner

Date

INSPECTION

This property has been inspected and all erosion control practices have been followed and this property is in _____ condition.

Signature of Public Works Department

Date

ELEVATION WAIVER

I hereby certify that the elevation for said property is at _____(elevation). The elevation has been measured from the floor level of the garage. This elevation is in full compliance with the City of Avon's plat.

Signature of Owner/Contractor

Date

The above elevation level has been approved by the City of Avon.

Zoning Administrator

Date

GRADING CHANGES

No sod, soil, sand, or gravel may be sold or removed from any part of the property, except for the purpose of excavating for the construction or alteration of a building or structure on the property, or for the proper grading thereof, and any excess soil remaining from excavation or grading, and not otherwise used by the owner in the improvement of the owner's own site must be removed by the owner. The elevation of a lot may not be changed

so as to materially affect the surface elevation of surrounding lots. The owner of any land subject to this ordinance will be responsible for the drainage of surface waters from their part of the property other than by natural watercourses. I hereby certify that I have read and examined this application and understand that I will be solely responsible for any damage/drainage problems that arise from the alteration of the original grading on the property.

Signature of Contractor/Owner

Date

INSPECTION

All grading has been inspected and approved by the City of Avon.

Signature of Public Works Department

Date

LANDSCAPING

I agree that either sod or grass seed will be in place within a year from the date of the Certificate of Occupancy on this property.

Signature of Owner

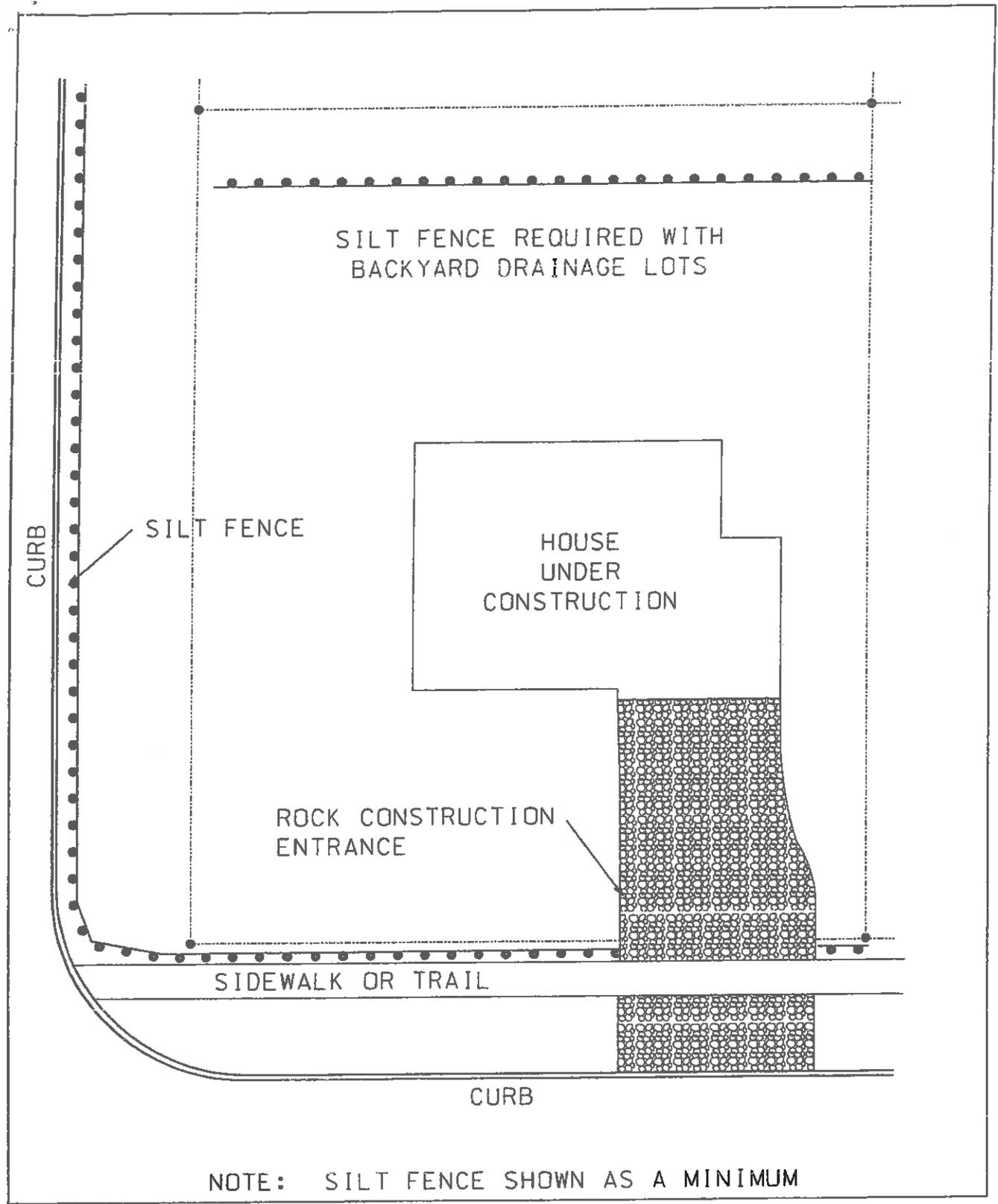
Date

INSPECTION

This property has been inspected and has either sod or seed in place.

Signature of Public Works Department

Date



RESIDENTIAL CONSTRUCTION
EROSION CONTROL STANDARDS
AVON, MINNESOTA

City of Avon- REQUIREMENTS FOR INSTALLATION OF SEWER & WATER FROM CURB STOP TO HOUSE

WATER:

1. Curb stops in the driveway are highly discouraged. If a curb stop must be placed in the driveway, contact the Public Works Department at 612-865-6283 before starting work.
2. The curb stop must have concrete block placed under it. -
3. Water line must be a minimum of one inch (1") Type K copper with 200 psi rating. Plastic water line must meet same requirements. Plastic line must be [1"] copper tubing size.
4. Water lines must be insulated if less than eight feet (8') deep with two inch (2") thick by four foot (4') wide high-density styrofoam; water lines less than six feet (6') deep must be insulated with three inch (3") thick by eight foot (8') wide density styrofoam.
5. Water lines placed under driveways must be insulated with two inch (2") thickness by four foot (4') wide high-density styrofoam.
6. The water valve inside the house must be a lockable meter valve.
7. No couplings allowed unless approved by the City of Avon including the area from the curb stop to the first valve in the structure.
8. Water line must be flushed after installation.
9. After inspection by the City, water must be shut off at the curb stop.
10. All curb boxes must have a rod installed.
11. Curb box top must be level with surface.
12. If water line is installed during the winter and can't be tested by turning on the water, air testing must be done at the time of the initial inspection; minimum (100) psi for minimum of 5 minutes.
13. Water line must have twelve [12] gauge copper wire for location purposes.

SEWER:

1. Sewer line must be schedule 40PVC (ASTMD1785) or SDR26 PVC ASTM SPEC D3034 and a minimum of four inch (4") in diameter.
2. Sewer must have a clean out within two feet (2') of the outside wall and every seventy-five feet (75') thereafter. At no time may the outside clean out be located under a structure/deck unless it is a minimum forty-eight inches (48") above grade.
3. A twelve (12) gauge copper wire must be run on top of the sewer and water lines for locating purposes.
4. Sewer line must have a minimum one-eighth inch (1/8") per foot slope.
5. Industrial buildings must have testing manhole on service line to building.
6. Sewer line must be pressure tested, 5 psi minimum.

GENERAL REQUIREMENTS:

1. Contractor shall obtain a sewer/water dig-in permit at the Public Works Department prior to starting work; the contractor will be notified of the permit fee.
2. Contractor shall provide the City of Avon with a general liability certificate of insurance in the amount of \$100,000.00 minimum.
3. Contractor must have work inspected by the Public Works Department. Curb stop/box must be inspected and approved by the Public Works Department prior to Building Final. Please schedule inspections through the Public Works Department by calling 612-865-6283.
4. All trenches must meet OSHA standards.
5. The City shall charge the contractor for labor and material if improperly installed.
6. Anyone conducting plumbing activities must provide evidence of a \$25,000.00 code compliance bond. Must also provide evidence of having a pipe layer certification card or plumber's license.

SW/WA INSPECTIONS WILL ONLY BE DONE MONDAY THROUGH THURSDAY. FRIDAY INSPECTIONS WILL NEED TO BE APPROVED.

20 Fee

Avon Sewer and Water Connection Permit Application

Avon Public Works Department
140 Strafford St E, Avon, Minnesota, 56310
Office: 320-356-7922 Fax: 320-356-2259

The undersigned whose company name is listed below hereby applies for a permit to
INSTALL SEWER AND WATER LINES TO STRUCTURE upon that certain tract of land described as follows:

PROJECT ADDRESS:	LOT:	BLOCK:	PLAT OR ADDITION:
PROPERTY OWNER:			

CONTRACTOR INFORMATION

INSTALLER	ADDRESS
PHONE	CITY/STATE/ZIP
FAX	E-MAIL

The undersigned hereby agrees that, in case such permit is granted, all work which shall be done and all materials used shall comply with the plans and specifications therefore herewith submitted and with all the ordinances of said CITY OF Avon applicable thereto.

Certificate of Insurance (\$100,000.00 minimum) included ___ yes ___ no
Pipe Layer Certification or Plumber's License included ___ yes ___ no License # _____

Code Compliance Bond of \$25,000.00 included ___ yes ___ no

** Note: The Pipe Layer's Certificate satisfies the Bond requirement

The undersigned further agrees to pay fees or assessments at the time and in the amounts specified as follows:

INSTALLER'S SIGNATURE / DATE _____

CITY STAFF / DATE _____



PO Box 69
Avon, MN 56310
office: 320.356.7922
fax: 320.356.2259

EXCAVATION PERMIT

1. Permits will be issued only to contractors licensed in accordance with Sections 4.11 as amended or to the public utility corporations.

2. The Contractor shall contact the City no less than 24 hours in advance of commencing his operations. Failure to do so may result in the City requiring the trench to be re-opened. He shall also contact Gopher State One Call at 1-800-252-1166 in accordance with Minnesota Statutes.

3. PURPOSE OF EXCAVATION

Size & Type of Pipe or Cable

- Water
- Power Line or service
- Sanitary Sewer
- Telephone Line or service
- Gas Main or service
- Other (describe)

4. LOCATION OF EXCAVATION

a) Will street be disturbed?
 Yes No

b) If so, surface in place is:

c) Method of installation:

- Open Trench
- Jacking
- Boring
- Plowing

Street Name: _____

Address: _____

Owner: _____

It is expected that we will begin construction on: _____

And complete restoration on: _____

5. The Contractor hereby states that he/she is familiar with Appendix B of the MN Manual on Uniform Traffic Control Devices and that he will comply with its requirements. The Contractor shall erect signs for any detours necessary after receiving approval from Public Works Superintendent.

6. If approved, the Contractor shall carry this permit during his excavation work and present it immediately upon demand by any City employee.

7. Notice: Failure of the contractor to properly and completely repair disturbed property within 48 hours may result in withdrawal of the contractor's license.

8. The applicant hereby states that he is familiar with the provisions of Section 4.11 and complies with these provisions.

Applicant: _____

Date: _____

Approved by: _____
Public Works Supervisor/WWTP Supervisor

Date: _____



PO Box 69
Avon, MN 56310
office: 320.356.7922
fax: 320.356.2259

WATER & SEWER APPLICATION FOR SERVICE

NOTE: Utility bills are in the ***PROPERTY OWNER'S*** name. If you are ***NOT*** the property owner, please forward this form to them. Thank you.

Date information received: _____ Staff _____

Date to begin service: _____

Name(s) of PROPERTY OWNER: _____

Date of Birth: ____ / ____ / ____ ____ / ____ / ____

Location Street Address: _____

Mailing Address (if different): _____

Phone Number(s): (h) _____ (w) _____ (c) _____

Name(s) of RENTERS if applicable: _____

Date of Birth: ____ / ____ / ____ ____ / ____ / ____

Phone Number(s): (h) _____ (w) _____ (c) _____

GENERAL INFORMATION

A final date must be provided PRIOR to moving out so that the City can order the meter read. The property owner will be responsible until a final read is taken.

Bills are sent out every other month. If payment is not received by the due date (23rd of the month), a 10% penalty will be charged to the account. The City of Avon will give notice to discontinue water service to accounts remaining 60 or more days delinquent.

An amount due for water and sewer charges may be certified to the county auditor for collection with real estate taxes in accordance with MN Statutes 444.075.

Signature (property owner)

Signature (renter)

**BUILDING PERMIT APPLICATION
INFORMATION FOR THE AVON ESTATES
DEVELOPMENT**

COUNTY STATE AID HIGHWAY NO. 54

919

ESTATE DRIVE

SERENITY COURT

906

ESTATE DRIVE

CASA

WINDEN WAY



BENCHMARK MAP AVON ESTATES 2013



13 North 11th Avenue
St. Cloud, MN 56303
320-259-1266

KRAMER LEAS DELEO
SURVEYING • ENGINEERING • PLANNING
ST. CLOUD BRAINERD / BAXTER

907

AVENUE

PARK ST

909

WOOD GRASS

WINDEN WAY

915

916

WAY

910

WINDEN WAY

917

WINDEN WAY

913

914

WINDEN WAY

912

INTERSTATE
HIGHWAY NO.

94

AVON ESTATES BENCHMARKS 2013

Point Number	Elevation	Description (Top Nut of Fire Hydrant)
900	1151.21	At south side of Weise Court Culdesac
901	1150.88	At east side of street, 225' +/- south of Weise Court
902	1149.40	At north side of Weise Court 310' +/- west of Estate Drive
903	1156.89	At intersection of Estate Drive and Winden Way
904	1156.80	At north side of Estate Drive, 75' +/- west of Casa Avenue
905	1152.68	At north side of Estate Drive, 455' +/- west of Casa Avenue
906	1152.46	At dead end of Estate Drive
907	1168.14	At east side of Casa Avenue, 260' +/- south of Estate Drive
908	1171.36	At intersection of Casa Avenue and Winden Way
909	1158.73	At dead end of Woolgrass Way
910	1144.48	By lift station on west side of Winden Way
911	1147.67	At west side of Winden Way, 925' +/- south of Woolgrass Way
912	1151.48	At south side of Winden Way, 1330' +/- south of Woolgrass Way
913	1149.76	At west side of Winden Way, 1590' +/- south of Woolgrass Way
914	1146.88	At dead end of Winden Way
915	1156.67	At intersection of Woolgrass Way and Winden Way
916	1164.25	At north side of Woolgrass Way, 255' +/- east of Winden Way
917	1165.18	At east side of Winden Way, 85' +/- north of Park Street
918	1147.73	At intersection of Estate Drive and Weise Court
919	1149.46	At intersection of Estate Drive and C.S.A.H. 54

Notes:

All elevations are to the Top Nut of The Fire Hydrant at the specified location described

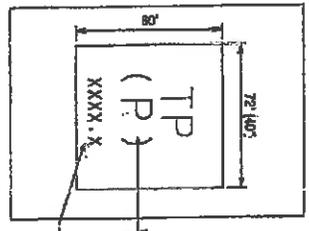
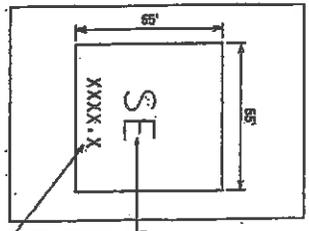
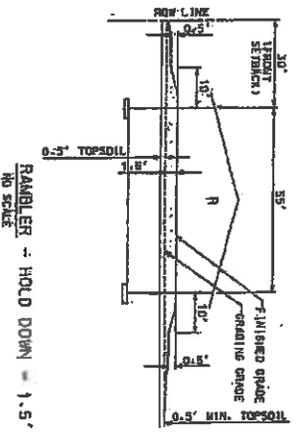
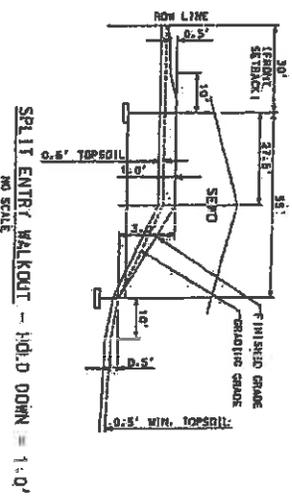
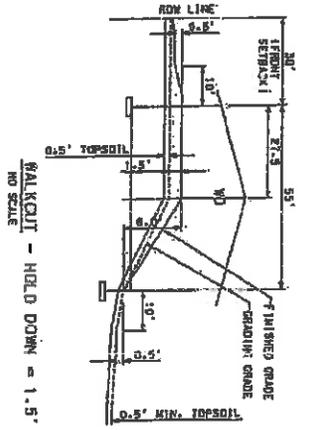
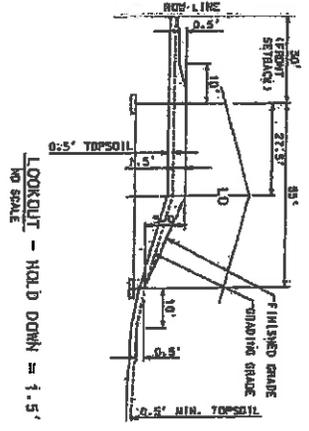
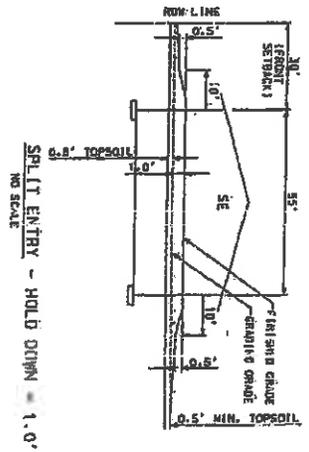
The elevations shown were derived using multiple RTK-GPS observations.

The Benchmarks shown are based on Mn/Dot Control Station "Marge" having an elevation of 1140.155 Datum NAVD 88.

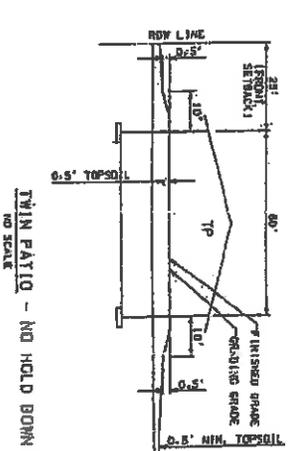
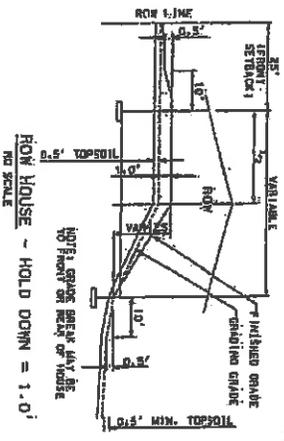
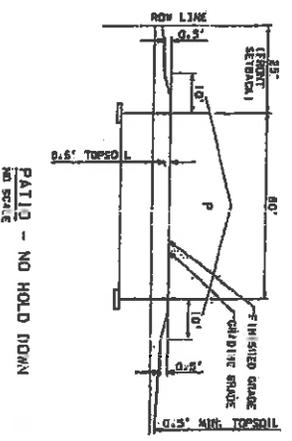
Lots in Avon Estates have individual elevation measurements. Please make sure you have the correct elevation listed on the elevation waiver form.

RECORD DRAWING
 DESIGNED BY: M.A. BRUSH BY: J.M.L.
 CHECKED BY: JERRY GORE

RECORD DRAWING



NOTES:
 * BUILDER SHOULD VERIFY FOUNDATION AND
 FINISH FLOOR ELEVATIONS BEFORE
 FLOORING.
 * BUILDER SHOULD VERIFY BUILDING CODE
 REQUIREMENTS WITH LOCAL BUILDING
 OFFICIAL.



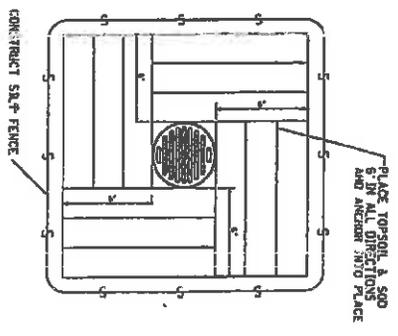
DATE: 11/14/07	PROJECT: 2007 AVON ESTATES	SCALE: AS SHOWN
DRAWN BY: J.M.L.	CLIENT: AVON, MINNESOTA	DATE: 11/14/07
CHECKED BY: JERRY GORE	PROJECT NO: 07-001	DATE: 11/14/07
NO. OF SHEETS: 14	REVISIONS:	DATE: 11/14/07
PROJECT NOTES: 1. BUILDER SHOULD VERIFY FOUNDATION AND FINISH FLOOR ELEVATIONS BEFORE FLOORING. 2. BUILDER SHOULD VERIFY BUILDING CODE REQUIREMENTS WITH LOCAL BUILDING OFFICIAL.		
2007 AVON ESTATES AVON, MINNESOTA		
GRADING DETAILS		
FILE NO. 14	APPENDIX 10	
151		

GENERAL INLET PROTECTION NOTES:

REFER TO WADOT SECS. 2573, 3133, 3886, & 3893
 MANUFACTURED ALTERNATIVES LISTED ON MM/DOT'S
 APPROVED PRODUCTS LIST MAY BE SUBSTITUTED.
 INLET PROTECTION IS A SECONDARY BMP. OTHER EROSION
 PREVENTION AND SEDIMENT CONTROL BMP'S MUST ALSO
 BE IN PLACE.

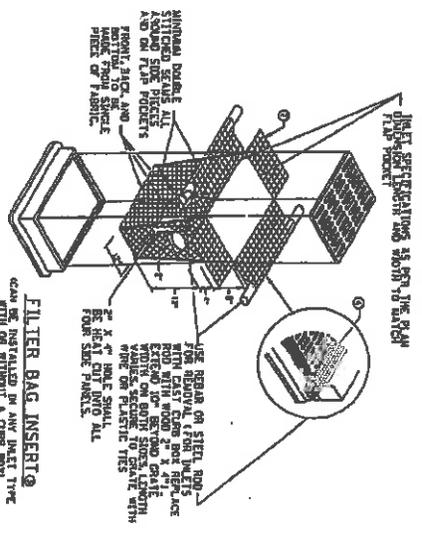
SAFETY IS A CONSIDERATION WHEN DETERMINING THE
 BEST METHOD TO PROTECT AN INLET AND DETERMINING
 THE HEIGHT OF OVERFLOW.

ALL GEOTEXTILE USED FOR INLET PROTECTION SHALL BE
 APPROXIM. MEETING SPEC. 3886 FOR MACHINE SLICED.
 INLETS ARE CONSIDERED SURFACE WATERS AND NEED
 TEMPORARY STABILIZATION IF THE AREA AROUND THE
 INLET IS NOT BEING WORKED.

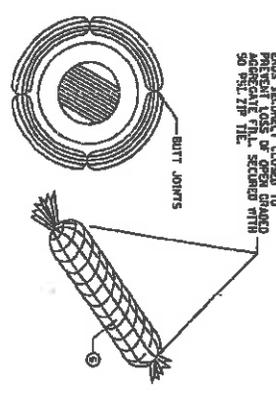


GRADED SURFACE INLET PROTECTION

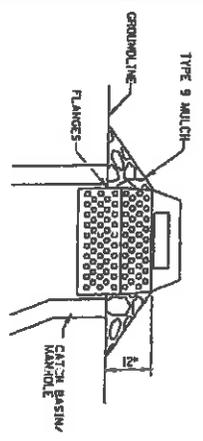
USE IN AREAS TO BE LANDSCAPED PRIOR TO YOUR REGISTRATION
 NEAR LANS, SMALLS, GREEN SPACES, AND ETC.



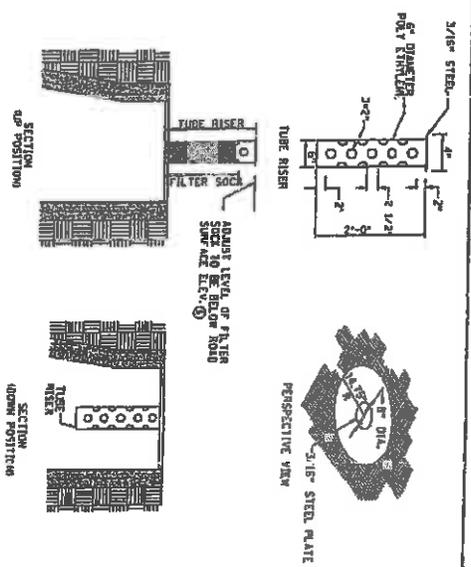
- ① FINISHED SIZE INCLUDING PROTECTS WERE REQUIRED SHALL EXCEED 6 INCHES OF
- ② DO NOT INSTALL PROTECTION IN INLETS SHALLOWER THAN 30 IN. MEASURED FROM
- ③ FILTER BAGS SHALL BE LARGE ENOUGH TO ACCEPT ROAD 2 IN. X 4 INCH OR USE A



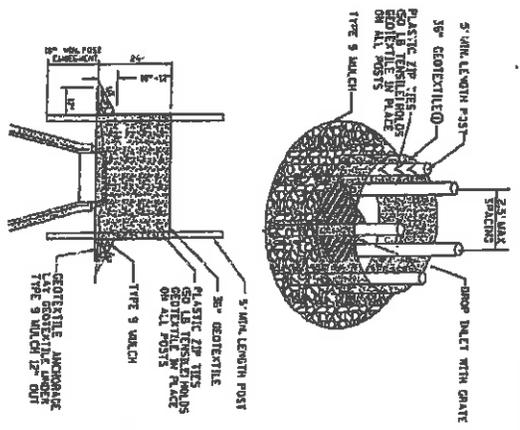
- ③ GEOTEXTILE USE BETWEEN 4:00 FT. LONG AND 4-6 INCH IN HEIGHT.
- OR HEAVY GROUND OR APPROVED EQUIVALENT FILL ROCK LOG WITH OPEN
- TABLE 3133-C-3 GRANULATION.



NOTE: THE SEDIMENT CONTROL BARRIER SHALL BE A METAL OR PLASTIC POLYETHYLENE RISER DESIGNED TO FIT INSIDE OF THE INLET. INSTALLATIONS HAVE AN OVERFLOW DRAINING, FLAMES AND A LID COVER.



- ⑤ ROCK BERM MUST NOT BE SO HIGH AS TO SLOW DOWN WATER



DATE: _____	ED. DATE: _____	NO. OF DATE: _____	REVISIONS: _____	INVESTIGATOR: _____	PHONE: 320-229-4300	2007 AVON ESTATES	EROSION CONTROL DETAILS	TITLE NO. 22
DESIGNER: _____	CHK. DATE: _____	NO. OF DATE: _____	REVISIONS: _____	INVESTIGATOR: _____	PHONE: 320-229-4300	AVON, MINNESOTA	EROSION CONTROL DETAILS	151

