FOR OFFICE USE ONLY		
		Trunk Fee _____
	Permit # _____	Permit Fee _____
	PID # _____	WAC/SAC _____
	Date Recd _____	Surcharge _____
	Zoning District _____	Plan Check _____
		1" Meter _____
		Total Fee _____

City of Avon

PO Box 69 Avon MN 56310
PH (320) 356-7922 FAX (320) 356-2259

Residential Additions/Decks Permit Application

1. Site Address _____, Avon MN 56310
2. Owner(s) _____ Daytime Phone _____
3. Owner's Address (if different from above) _____
4. Legal Description of Site: *Note* If unknown, please refer to property tax statement or ask Zoning Administrator*

   Lot _____ Block _____ Addition _____
5. Type of Improvement/Addition: (Bedroom, Living Room, Garage, Deck, etc.)

   _____
6. Describe in detail work to be done _____

   _____
7. Approximate Start Date _____
8. Estimated Cost of Project (Including Materials & Labor): $ _____
9. Licensed Contractor's Name & License No.

   Name: _____ License No.: _____

**If owner is acting as their own General Contractor they must sign the Licensed Contractor Disclaimer.

Additional Information Requested on Reverse

10. Please Provide the Following: (If Applicable)

Plumbing Contractor _____ PH: _____

Mason & Concrete Contractor _____ PH: _____

Heating & Venting Contractor _____ PH: _____

11. All Setback Measurements must be measured from building line (lot line). **Please provide the Zoning Administrator with a copy of a survey or documentation that states the square footage or lot dimensions.**

Front Yard Setback _____ Rear Yard Setback _____ Side Yard Setbacks _____/_____

Total Lot Size (square footage) _____ Total Impervious Area (%) _____

Impervious area includes: driveways, sidewalks, porches overhangs, dog kennels, patios, sheds, decks (any area that water cannot saturate through)

Required Forms & Items to Return with Application:

SITE PLAN

(2) FULL SIZE SET OF CONSTRUCTION PLANS WITH CROSS SECTIONS

ONE SMALL SET OF CONSTRUCTION PLANS ON 8 ½ X 11 FOR FILE

SIGNED PROPERTY OWNER DISCLAIMER

Your application will be denied until all above items are provided.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of Laws and Ordinances governing this type of work will be complied with whether specified herein or not. I have identified all property boundaries, easements, flood zones, and/or wetlands existing on the property on my site plan and application. The undersigned further agrees the City and its' administrative staff relied on the accurateness of this application, plans and specifications relative to this project and holds the City of Avon, and its employees harmless from all liability arising from the granting of this permit.

_____

Authorized Signature of Owner or Contractor

This Permit Expires One Year From

_____ _____

Zoning Administrator

_____

Building Official

TYPE OF IMPROVEMENT/ADDITION (bedroom, living room, garage, etc.):
Describe, in detail, work to be done:

Was this dwelling built before 1978? _____

If yes, Contractor number: _____ **Lead Certification number:** _____

Lead Certification License verified by: _____

CITY OF AVON

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In order to obtain a building permit for any construction in residential (R-1) zoning in the City of Avon, you will need to comply with the City of Avon's Ordinance No. 148 regarding maximum Lot Coverage. Any property that is outside of the 1,000 square feet of lakeshore must follow the 50% maximum impervious surface coverage. Any property within 1,000 square feet of lakeshore must follow the 35% maximum impervious surface coverage. Please complete the form below:

_____ Total Square Feet of Lot.

_____ Total Square Feet of House (include any porches, overhangs, etc.)

_____ Total Square Feet of Garage (include any overhangs).

_____ Total Square Feet of Driveway and Sidewalks.

_____ Total Square feet of Existing Dog Kennels, Patios, Sheds, Decks (any area that water cannot saturate through).

_____ Total Square Feet of FUTURE Dog Kennels, Patios, Sheds, Decks (any area that water cannot saturate through) that are not included on this building permit.

***Please make sure the site plan shows where the structures are situated on the lot and all four setbacks. Also, please provide dimensions for all structures.**

AGREEMENT

I, _____, the undersigned, accepts this agreement with the understanding that all information is true and correct. I do understand that I am responsible for submitting the correct information regarding dimensions and square footage to the City of Avon to request a building permit and I understand the maximum impervious surface coverage is 35% for shoreland and 50% for non-shoreland.

If any information is deemed incorrect, the Permit will be null/void and thus the project will be considered in violation of Ordinance and punishable as stated within the ordinance.

I HAVE CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTAND ITS CONTENTS. I SIGN IT OF MY OWN FREE WILL.

Date: _____ _____
Property Owner

CITY OF

AVON

WAIVER

I, _____ (owner, contractor) the undersigned, hereby certify that I have inspected the street/sidewalk/curb in the area of my property and I agree that it is in new condition prior to any construction being done on my property. I also hereby certify that I am aware that if the street/sidewalk/curb in front of my property or the sidewalk of the adjacent properties located at _____ is damaged during the construction of my home, that I will be ***fully responsible for any and all costs*** that the City of Avon may incur to repair the street/sidewalk/curb and that these charges will be directly and immediately billed to me and/or assessed to my property.

I understand that a rock entrance to the property needs to be put down to eliminate dirt and mud from being tracked on to the city streets and also that no material of any kind will be allowed to be placed on any other lot. All black dirt, gravel, etc. needs to be disposed of properly. All sediment control around my property is my responsibility. This includes but is not limited to silt fence, fiber logs or rock logs. Inlet protection is required for the catch basins near the property and are the property owner's responsibility. The public works department will determine where sediment control will be required. It is the property owner's responsibility to place the sediment control where it is required and anywhere it may be needed.

_____ _____

Signature of Owner or Contractor Date

****

I hereby state that prior to the commencement of construction at the property located at_____, I have inspected the street/sidewalk/curb in the general area of this property and it is in _____ condition (**attach photos** and further explanation)

_____ _____

Signature of Public Works Department Date

****

I hereby state that at the conclusion of construction at the property located at _____ I have inspected the street/sidewalkcurb in the general area of this property and it is in _____ condition (**attach photos** and further explanation).

_____ _____

Signature of Public Works Department Date

P.O. BOX 69, AVON, MN 56310
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********ELEVATION WAIVER********

, _____ (contractor/owner) the undersigned, hereby certify that the elevation for the ›roperty at _____(address) is at _____ (elevation). The elevation has been measured rom the floor level of the garage. This elevation is in full compliance with the City of Avon's plat.

understand that if the elevation does not comply with the City of Avon the property owner and/or contractor will be responsible ɔ adjust the grading and drainage on the site and plat per the City Engineer's recommendations/specifications.

_____ _____

ignature of Contractor/Owner Date

he above elevation level has been approved by the City of Avon.

_____ _____

ɔning Administrator Date

********GRADING CHANGES********

ɔ sod, soil, sand, or gravel may be sold or removed from any part of the property, except for the purpose of excavating for the ɔnstruction or alteration of a building or structure on the property, or for the proper grading thereof, and any excess soil ›maining from excavation or grading, and not otherwise used by the owner in the improvement of the owner's own site must be ›moved by the owner. The elevation of a lot may not be changed so as to materially effect the surface elevation of surrounding ts. The owner of any land subject to this ordinance will be responsible for the drainage of surface waters from their part of the ·operty other than by natural watercourses.

hereby certify that I have read and examined this application and understand that I will be solely responsible for any ›mage/drainage problems that arise from the alteration of the original grading on the property.

_____ _____

gnature of Contractor/Owner Date

*******EROSION CONTROL******

ıe following items, as part of the erosion control requirements of the building permit, must be addressed before and/or after ›nstruction:

*Installation, proper placement and maintenance rock bag/straw log
*Install and maintain rock entrance pad
*Clean street and sweep
*Install, maintain and clean storm sewer inlet protection structures
*Dust control

ıereby state that prior to the commencement of construction at the property located at _____, the ›cessary erosion control requirements have been met.

_____ _____

ɜnature of Public Works Department Date

the conclusion of this project, the general area of this project is in good condition. _____ _____

Initial of Public Works Date

PROPERTY DISCLAIMER

The undersigned is the owner of record or the Builder of the following property located within the City of Avon, Stearns County, Minnesota, whose address is: _____; that as part of the process of obtaining a building/zoning permit, the undersigned certifies that all of the information in the application, plans and specifications are true and correct.

It is the responsibility of the undersigned to identify all property boundaries, all easements, all underground utilities (including sewer and water lines) and/or wetlands existing on the subject property and has identified them on his/her site plan and application.

The undersigned further agrees the City of Avon, and its' administrative staff and agents relied on the accurateness of this application, plans and specifications relative to this project and hold the City of Avon, and its employees harmless from all liability arising from the granting of this permit.

_____ _____

Signature of Property Owner/Builder Date

BUILDING PERMIT APPLICANT: PROPERTY OWNER

I understand that the State of Minnesota requires that all residential building contractors, remodelers and roofers obtain a state license unless they qualify for a specific exemption from the licensing requirements. By signing this document, I attest to the fact that I am building or improving this house myself. I hereby claim to be exempt from the state licensing requirements because I am not in the business of building on speculation or for resale and that the house for which I am applying for this permit, located at _____, is the first residential structure I have built or improved in the past 24 months. I also acknowledge that because I do not have a state license, I forfeit any mechanic's lien rights to which I may otherwise have been entitled under Minnesota Statutes§514.01.

Furthermore, I acknowledge that I may be hiring independent contractors to perform certain aspects of the construction or improvement of this house and I understand that some of these contractors may be required to be licensed by the State of Minnesota. I understand that unlicensed residential contracting, remodeling, and/or roofing activity is a misdemeanor under Minnesota Statutes §326.92, Subd. 1, and that I would forfeit my rights to reimbursement from the Contractor's Recovery Fund in the event that any contractors I hire are unlicensed.

I also acknowledge that as the contractor on this project, I am solely and personally responsible for any violations of the State Building Code and/or City ordinance in connection with the work performed on this property.

_____
Signature of Property Owner

_____
Date

To determine whether a particular contractor is required to be licensed, or to check on the licensing status of individual contractors, please call the Minnesota Department of Commerce, Enforcement Division, at (612) 296-2594 or toll free at 1-800-657-3602.