

Pursuant to due call and notice thereof, an Avon City Council Meeting was duly held at City Hall on the 2nd day of December, 2013 at 6:30 p.m.

THE FOLLOWING MEMBERS WERE PRESENT:

John Grutsch – Mayor; Hugh Knox, Kurt Marthaler, Jim Stang, Jeff Manthe – Councilors
Jim Thares - City Clerk/Administrator
Absent: None

CALL MEETING TO ORDER:

Pledge of Allegiance

TRUTH IN TAXATION PUBLIC HEARING:

Mayor Grutsch opened the Truth In Taxation Hearing at 6:34 p.m. City Clerk/Administrator Thares reviewed the Truth In Taxation hearing materials covering the City's proposed 2014 tax levy and the trends since 2010. He also reviewed the scheduled 2014 debt service as well as the annual projections through 2018. Finally, he provided an overview of the 2014 General Fund expenditures and the Fire Department and Avon Estates expenses and noted the projected benefit from the sales tax exemption. **Motion by Councilor Marthaler to close the Truth In Taxation Public Hearing at 6:58 p.m. Second by Councilor Manthe. Motion passed unanimously.**

PUBLIC ACCESS FORUM: No one spoke or came forward.

CONSENT AGENDA:

- #1 Council Minutes – November 4th, 2013
- #2 Claims Register
- #3 Capital Expenditures, Legal Fees, Engineering Fees, Detailed Reports
- #4 Consider Adoption of ClifftonLarsonAllen 2014 Audit Contract; \$27,450 (same as 2012 and 2013)
- #5 Consider Adoption of Vacant Building Registration Ordinance No. 200
- #6 Consider Adoption of 2014 Fee Schedule

Motion by Councilor Marthaler to approve the Consent Agenda. Second by Councilor Stang. Motion passed unanimously.

OTHER MINUTES:

Planning Commission Minutes – November 19, 2013

COUNCIL BUSINESS:

PUBLIC HEARING – Special Assessments Reallocation (Avon Estates parcels into TIF Dist. No. 1-4)

Mayor Grutsch opened the public hearing at 7:12 p.m. No one came forward to speak during the public hearing. City Clerk/Administrator Thares said the total amount being reallocated from the Avon Estates parcels into TIF District No. 1-4 is \$138,419.34. A reallocation of assessments will continue to happen at the end of each year going forward. **Councilor Marthaler motioned to close the Public Hearing at 7:15 p.m. Second by Councilor Manthe. Motion passed unanimously. Councilor Manthe motioned to approve Resolution #13-33 Approving the Reassignment of Payment of Special Assessments for Avon Estates Parcels Receiving Tax Increment Financing Assistance and Creating the Obligation for Tax Increment Financing District No. 1-4. Second by Councilor Marthaler. Motion passed unanimously.**

Consider Liability Insurance Waiver

Councilors discussed the waiver which is reviewed annually. City Clerk/Administrator Thares clarified that waiving the statutory insurance claim limits would mean an increase in the premium. He recommends not waiving the limits in 2014. **Motion by Councilor Stang to not waive the statutory liability insurance claims limits in 2014. Second by Councilor Manthe. Motion passed unanimously.**

Consider Adopting 2014 Property Tax Levy and Governmental Funds Budget

Mayor Grutsch and Councilors briefly discussed the budget. City Clerk/Administrator Thares noted the summary budget attachment and resolutions #13-34 and #13-35 in the packet. **Motion by Councilor Stang to adopt the 2014 property tax levy of \$745,000 via Resolution #13-34 and the Governmental Funds Budget and Enterprise Funds Budget for 2014 via Resolution #13-35 as follows: Governmental Funds Budget comprised of Revenues of \$2,321,992 and Expenditures of \$2,231,336 and Enterprise Funds Budget equaling Revenues of \$538,450 and Expenditures of \$499,233. Second by Councilor Marthaler. Motion passed unanimously.**

Consider 2014 Employee Cost of Living Adjustment (COLA) and Health Ins. Benefit Contributions

City Clerk/Administrator Thares noted the subcommittee met and proposed a 2014 COLA of 2.25 percent and a modifications to the health insurance benefits program creating a Health Savings Account (HSA) with a review of the entire group health offering at the end of 2014 due to the numerous changes in the health insurance environment. **Motion by Councilor Stang to approve: 1) a 2.25 percent COLA for all City Employees effective 1-1-2014 2) a City contribution to Group Health Ins. Premiums of \$700 per month, a cash payout of 65 percent for employees not enrolled in the City's Plan, a contribution of \$150 per month to the HSA accounts for enrollees with the total amount of premium and HSA proceeds not to exceed \$700 per month. 3) appointing Jon Forsell as a full-time 40 hour per week employee 4) authorizing Kati Jansky to receive paid vacation accrued at 60 hours per year. Second by Councilor Knox. Motion passed unanimously.**

Avon Estates Update

Harold Jesh updated the Council on his proposed 16-unit apartment development proposal. He is getting calls on the project from people interested in living in the development. He would like to obtain a "Right of First Refusal" for the second lot illustrated in the concept plan. Councilors expressed that the apartment is needed to serve a growing community and general support for the project. **Councilor Knox motioned to authorize a "Right of First Refusal" for Lot 2, Block 11, Avon Estates to Harold Jesh, LLC. Second by Councilor Stang. Motion passed unanimously.** City Clerk/Administrator Thares noted the total number of sold lots as being 19 single family lots and 1 multi-family lot with 12 new homes in the development so far. He continued by acknowledging the work of the Mayor and Councilors and staff for the success of the efforts thus far. It will need to be replicated year in and out for a number of years into the future.

ISSUES BY STAFF:

Public Works – Ray Schmidt, Public Works Director, noted his report in the packet. He asked Council to approve the 2014 Parks' Improvement Projects. **Councilor Knox motioned to approve the 2014 Parks Improvement Project. Second by Councilor Manthe. Motion passed unanimously.** Ray also mentioned that the ice skating rinks would be flooded in the next week.

Police Department – Police Chief Corey Nellis reported that the Department would need to purchase two new laptops costing almost \$8,000 due to system incompatibility issues that prevents the Department from adequately cooperating with agencies in the region. He plans to use funds from Mothers Against Drunk Driving (MADD) to buy them and will bring a proposal to the Council in early 2014 for review and approval.

Water/Wastewater Department – Jon Forsell, Water/Wastewater Utility Director, referred to his report in the Council packet. Mayor Grutsch thanked Jon for his diligent efforts to get all equipment and operating cells in the Wastewater Treatment Plant up and running. He noted that it has been many years since the entire plant was operational and this is indeed a milestone of significant accomplishment.

OTHER:

Council discussed the vacant Joseph's Fine Dining property and concerns that it may possibly be marketed as a non-business site. Mayor and Councilors agreed that it should remain as a business use property. It is on a key

commercial street and needs to comply with the City zoning ordinance. City Clerk/Administrator Thares noted Resolution #13-36 in the Council packet. **Councilor Stang motioned to adopt Resolution #13-36 Reaffirming the C-2 Zoning for the Joseph's property. Second by Councilor Marthaler. Motion passed unanimously.** City Clerk/Administrator Thares said the resolution would be forwarded to the entity responsible for marketing the property.

Council discussed the importance of getting the word out about the fee schedule changes and the new ordinances. City Clerk/Administrator Thares said the website and the marquee would be used along utility bill inserts.

ISSUES BY COUNCIL

None

ADJOURNMENT: Councilor Marthaler motioned to adjourn the meeting at 8:11 p.m. Second by Councilor Stang. Motion passed unanimously.

Meeting adjourned at 8:11 p.m.

Respectfully Submitted
Jim Thares
City Clerk/Administrator