

**Minutes  
Avon City Council  
August 01, 2016**

**CALL MEETING TO ORDER**

Mayor Knox called the meeting to order at 7:00 PM. The Pledge of Allegiance was recited.

**THE FOLLOWING MEMBERS WERE PRESENT:**

Hugh Knox – Mayor; Julie Jarnot, Jeff Manthe, Jeff Meyer, Jesse Springer – Councilors;  
Corey Nellis – Police Chief; Jon Forsell – Utilities Superintendent; Casey Jansky – Public Works Supervisor  
Jodi Austing-Traut, City Clerk-Administrator

**PUBLIC ACCESS FORUM**

Paul Tomsche from the Marina of Avon was present to let the council know that the Marina is open and operational on the south side of the freeway.

**CONSENT AGENDA**

1. Council Minutes of July 11, 2016
2. Council Minutes of July 15, 2016
3. Council Minutes of July 26, 2016
4. Planning Commission Minutes of July 19, 2016
5. Paid Check Register, Capital Expenditures July 2016
6. Legal Fees, Engineering Fees, Auditor/Acct. Fees

*Motion Julie Jarnot to approve consent agenda second Jeff Manthe and carried unanimously.*

**Council Business/Issues by Staff:**

**ADMINISTRATION**

**Serenity Replatting Update**

Clerk/Administrator Austing-Traut is working with legal counsel to determine what next steps are.

*Motion Jeff Meyer to authorize staff to obtain three quotes for replatting/surveying and to receive the lowest quote and authorize the work to be done, second Jeff Manthe and carried unanimously.*

**Noise Barrier Grant**

The City has received \$1.3 Million grant from MN DOT to construct a noise barrier along I-94 located primarily in the Stratford Addition of Avon. The city is required to come up with 10% of the project cost (estimated project cost \$1,497,760 with city share estimated at \$149,776). Council discussed timelines and various ways of funding the city's 10% match. The city has not yet received the grant agreement. More information will be available once the grant agreement is received.

**Revisit Kathy Schulzetenberg Hours**

Kathy Schulzetenberg has requested a permanent change in her hours to remain at a full-time position. She presented a memo updating the council on progress with payroll corrections that have been made, as well as her work with the upcoming election, bank reconciliations, and other projected work activities.

*Motion to approve Kathy Schulzetenberg to remain full time until the end of November and then revisit the issue, second Julie Jarnot and carried unanimously.*

**Budgetary Impact JOBZ/TIF Decertification**

With the decertification of JOBZ and TIF District 1-1, taxes being diverted back to the city are estimated at \$370,000 per year. Council consensus to levy the full amount and keep the tax rate the same for 2017 but to plan for a tax rate decrease for 2018.

**ZONING**

**Riparian Fences**

Planning Commission has made a recommendation that the riparian fences section of the zoning ordinance be amended to include language that would require a 25' setback from the OHWL and a 25' setback from the foundation of the principal structure (measured from the side closest to the lake). This would apply to all riparian fences and living walls. Planning Commission will hold a public hearing on August 16<sup>th</sup>. Councilor Springer expressed some concern for unique situations such as when a structure is located close to the lake. In these cases, with the new ordinance wording an adequate privacy fence may not be allowed.

### **PUBLIC WORKS**

Written Report was presented and Public Works Supervisor presented quotes for improvements to the maintenance shop. Nate Brenner and Casey Jansky have looked at many options, from adding onto the back of the shop, adding a lean-to on the side and tearing down the cold storage and rebuilding a new structure in its place. The option that public works staff is recommending is to take down the cold storage, which is 34x60 and replace it with a 48x60. Right now the overhead doors on the cold storage are only 10ft tall which are not tall enough to get plow trucks through. This option would allow for three overhead doors that would be 14ft tall to accommodate both plows and the blue loader. This would give public works enough room to last us for years to come. The old storage building would be used as a sand/salt shed. Both Lumber One and St. Rosa Lumber estimated the project at \$80-\$90k including concrete but not plumbing and electrical.

### **POLICE**

Written Report. Chief Nellis updated the council on the repair of the Ford squad and a chase that occurred.

### **WATER/WASTEWATER**

Written Report. Water/Wastewater Supervisor updated council on the efficiency of the new Flygt pumps that were installed at Lift Station #3 and #5.

### **PROPERTY LOCATED AT 112 AVON AVENUE – PD GARAGE**

Casey Jansky will come to the next council meeting with quotes to paint the building.

### **ADJOURNMENT:**

*Motion by Jeff Meyer, to adjourn the meeting at 8:08 pm; Second by Councilor Jesse Springe and passed unanimously.*

Respectfully Submitted,  
Jodi Austing-Traut City Clerk/Administrator