

**Minutes  
Avon City Council  
July 11, 2016**

**CALL MEETING TO ORDER**

Mayor Knox called the meeting to order at 7:00 PM. The Pledge of Allegiance was recited.

**THE FOLLOWING MEMBERS WERE PRESENT:**

Hugh Knox – Mayor; Julie Jarnot, Jeff Manthe, Jeff Meyer, Jesse Springer – Councilors;  
Corey Nellis – Police Chief; Jon Forsell – Utilities Superintendent; Casey Jansky – Public Works Supervisor  
Jodi Austing-Traut, City Clerk-Administrator

**PUBLIC HEARING**

*Motion Jesse Springer to open a public hearing at 7:00 second Julie Jarnot.*

At 7:00 pm a public hearing was opened to consider vacating a drainage easement on Lot 1 Block 4 Estate Drive in Avon Estates. No one present gave testimony on this issue.

**PUBLIC ACCESS FORUM**

**CONSENT AGENDA**

- 1) Council Minutes of June 6, 2016
- 2) Council Minutes of June 22, 2016
- 3) Planning Commission Minutes of June 21, 2016
- 4) Paid Check Register, Manual Claims, Capital Expenditures June 2016
- 5) Legal Fees, Engineering Fees, Auditor/Acct. Fees
- 6) Approve Payment to IT Solutions (Springer Abstain)
- 7) ACC Amphitheater Permit
- 8) Purchase Agreement Lots 3 and 4 Block 7 Winden Way Avon Estates

*Motion Julie Jarnot to approve consent agenda second Jeff Meyer and carried unanimously with Springer abstaining.*

**COUNCIL BUSINESS**

**ISSUES BY STAFF**

Administration

Consider authorizing PC to hold a public hearing to consider amending the zoning ordinance.

*Motion Jeff Meyer to adopt a Resolution Placing a Moratorium on Fences being Proposed within 50' of the Ordinary High Water Line on Riparian Lots in the City of Avon and to authorize Planning Commission to hold a public hearing to consider an amendment to the zoning ordinance, second Jesse Springer and carried unanimously.*

Meeting Reconvened

*At approximately 7:20 pm the meeting was recessed briefly due to dangerous weather conditions by motion of Julie Jarnot, second Jeff Manthe. The meeting was reopened at 7:30 pm.*

Budget Workshop

Council set a Budget Workshop 9/12 at 6:00 pm

Water and Sewer Rates

Council discussed the need to increase water and sewer rates a minimum of 5% in order to cover actual costs of operations and possibly a certain amount of depreciation. This issue will be revisited in September for possible implementation in January 2017.

#### ALA Water Garden

Staff was directed to request a very detailed design and plan from AALA before council will consider their request.

#### Vacation of Easement Lot 1 Block 4 Estate Drive Avon Estates

*Motion Julie Jarnot to close public hearing at 7:43 second Jesse Springer.* Public hearing was closed.

*Motion Jeff Manthe to Adopt a Resolution Vacating a Drainage Easement on Lot 1 Block 4 Estate Drive in Avon Estates, second Jeff Meyer and carried unanimously*

#### Zoning - Storage Facilities.

Planning Commission was authorized to hold a public hearing to consider an amendment to the zoning ordinance to allow storage facilities in C-2 districts and in R-3 districts with conditional use permit.

#### Public Works

Written Report Presented

#### Uniform Payment Policy

Request to increase allowances for uniforms for public works staff.

*Motion Jesse Springer to amend uniform payment policy second Jeff Manthe and carried unanimously.*

Maintenance Shop – Public Works Supervisor expressed concern about proposed site of new maintenance shop. There was some concern about the ability to screen equipment and outdoor storage. Site preparation and soil correction bid came in at approximately \$63,000. City Engineer suggested the city complete a civil site plan and plan for contingencies. Civil site plan will cost around \$5,000. Total estimated project cost has increased from \$200,000 to over \$300,000 with contingencies.

*Motion Jeff Manthe to proceed with sending our plans to a civil engineer and authorize staff to advertise the project for bids second Jesse Springer carried with Meyer against.*

*Motion Jesse Springer to keep Ray Schmidt on staff at 20-30 hours a week in the interim to help with moving second Jeff Manthe and carried unanimously.*

*Motion Jesse Springer to authorize staff to rent portable storage as needed, second Jeff Manthe and carried unanimously.*

#### Sealcoating

Project will be completed by the end of the week. Striping will be completed shortly thereafter.

#### Engineer

No additional report.

#### Water/Wastewater

Written Report and Recommendation to Replace A/C Unit at WWTP

Jon will look into other options to try to save cost.

#### Police

Written Report and City Clerk-Administrator notified council that the motor went out on the Ford squad. The warranty will cover approximately \$10,000 but the city will need to pay for parts and labor that are not covered under warranty approximately \$800-\$1,000.

DNR Trails

The Governor has requested of the DNR that they identify some facility in the State of MN to be named after the recently retired Garrison Keillor. DNR Trails has contacted the City of Avon as a preferred community to consider this. Council directed staff to pursue the idea and an associated event to promote the City of Avon.

Construction in Avon Estates

Councilor Manthe expressed concerns about construction site management in Avon Estates.

**ADJOURNMENT:**

***Motion by Jeff Meyer, to adjourn the meeting at 8:54 pm; Second by Councilor Jesse Springer and passed unanimously.***

Respectfully Submitted,  
Jodi Austing-Traut City Clerk/Administrator