

Pursuant to due call and notice thereof, an Avon City Council Meeting was duly held at City Hall on the 2nd day of June, 2014 at 7:00 p.m.

**THE FOLLOWING MEMBERS WERE PRESENT:**

John Grutsch – Mayor; Hugh Knox, Kurt Marthaler, Jim Stang and Jeff Manthe – Councilors

Recording Secretary: Jake Meyer

Absent: Jim Thares, City Clerk/Administrator

**CALL MEETING TO ORDER:**

Pledge of Allegiance

**PUBLIC ACCESS FORUM:** Christie Jenc, 314 Chinook Avenue, spoke about water drainage issues. Water pools in a vacant lot north of her property and then seeps into her basement. The storm drain that serves that area is in a high spot and does not carry water away from the vacant lot. Ray Schmidt, Public Works Director, responded that the lot is a problem area and was last reviewed for possible corrections in 2007. It was agreed to research solutions to the issue. Scott Hondle, 988 Waters Edge Circle, asked the City Council to consider reducing vehicle speed limits in his neighborhood. Many children live in the area and vehicle speeds are a concern to parents. Councilors suggested educating drivers about the need to slow down and be careful in residential areas. The Council consensus is to put an educational notice in a future utility billing. Ray said he would check on signage that was recently removed by a contractor. David Blonigen, 17 Angelfish Avenue, inquired if the City has plans to address traffic concerns on Angelfish Avenue. He suggested a one-way road for all traffic or selectively for compost site users. It was a consensus agreement to begin a trial of closing the compost site on Sundays and monitor traffic speed and debris on the roadway.

**CONSENT AGENDA:**

#1 Council Minutes – May 5, 2014

#2 Claims Register

#3 Capital Expenditures, Legal Fees, Engineering Fees and Detailed Reports

#4 Charitable Gambling Permit – Women of Today

#5 Fire Protection Services Contract Automatic Annual Extension

#6 Assignment of TIF Rev. Note – PSI/Wes-land of WI to Midsota/Midwest Enterprises of Central MN

#7 Escrow Account Agreement with Harold Jesh, LLC

**Motion by Councilor Marthaler to approve the Consent Agenda. Second by Councilor Manthe. Motion passed unanimously.**

**OTHER MINUTES:**

Parks Committee Minutes - May 7, 2014

Planning Commission Minutes – May 20, 2014

**COUNCIL BUSINESS:**

**Proposed 2014 Parks Projects** – Council briefly reviewed the parks projects.

**Avon Estates – Single Family Development and Marketing Update**

- **Lot 6, Block 1, Serenity At Avon – Resolution #2014-16 Authorizing Sale and Document Signers**

**Motion by Councilor Stang to approve Resolution #2014-16 authorizing sale of Lot 6, Block 1, Serenity At Avon. Second by Councilor Manthe. Motion passed unanimously.**

- **Lot 30, Block 3 Avon Estates – Resolution #2014-17 Authorizing Document Signers**

**Motion by Councilor Stang to adopt Resolution #2014-17 Authorizing Document Signers for Lot 30, Block 3, Avon Estates Real Estate Transaction. Second by Councilor Marthaler. Motion passed unanimously.**

**- Lot 20, Block 3, Avon Estates - Resolution #2014-18 Authorizing negotiated sale to Klein-Goerger and Documents Signers**

Council discussed Klein-Goerger's proposal to market the lot as a "home to be constructed" for a certain price. The Tax Increment opportunity cost was also reviewed. Council expressed concerns about acting too quickly on steep discounts for lots. **Motion by Councilor Knox to table action on Resolution #2014-18 Authorizing Negotiated Sale for Lot 20, Block 3, Avon Estates. Second by Councilor Stang. Motion passed unanimously.**

**Valley View Estates Apartment Proposal Update – Harold Jesh, LLC**

Harold Jesh provided a brief update on the apartment project saying bidding steps are in progress and financing is in final review. They expect to complete all final steps in the near future and hope to break ground in August. Councilors reviewed the request for an extension of the "Right of First Refusal". The timeline for the previous approved Right of First Refusal was clarified; it is valid until the first project is completed. **Motion by Councilor Knox to extend the Right of First Refusal for three years from the completion date of the 16-unit apartment building. Second by Councilor Marthaler. Motion passed unanimously.**

**ISSUES BY STAFF:**

**Public Works Department** – Ray said that he is waiting for sealcoating quotes from several contractors. He will bring the quotes to Council at a future meeting. He is still working with Xcel Energy on extending power to the storage buildings in Avon Estates. Street crack-filling is scheduled to start on June 6<sup>th</sup>. The Sentence to Serve (STS) crew will help with projects the week of June 23. He reviewed the insurance settlement offer of \$15,495.06 for the damaged decorative light pole and the replacement cost quote of \$15,309 from Vinco, Inc. **Motion by Councilor Knox to approve the settlement offer of \$15,495.06 for the light pole and authorize a replacement light pole from Vinco, Inc. for \$15,309.00. Second by Councilor Marthaler. Motion passed unanimously.**

**Police Department** – Corey Nellis, Police Chief, provided a brief update on the new E-cigarette law passed during the 2014 Minnesota legislative session. Key points are that the products are required to be sold from behind a counter and the vendors must have a valid tobacco license. He discussed the golf cart ordinance that the County recently passed. The City Ordinance states that golf carts are allowed on City streets and to cross County Roads....not to travel on them. Discussion ensued about background of golf cart use, ordinance intent and potential best routes for golf carts. He mentioned that staff is still waiting to hear from Stearns County regarding the results of the County Road 9 speed study.

**Water/Wastewater Department** – Jon Forsell, Utilities Supervisor, said the old well house repairs were scheduled to start on June 3. He mentioned the many hours of work that went into completing the "Wellhead Protection Plan" and noted the public hearing scheduled for July 7, 2014 at 7:00 p.m. Jon reported that another Hydromatic Lift Station pump was in need of repairs. He is also working on plans to repair a small roof and window leak at the Wastewater Treatment Plant. **Motion by Councilor Knox to authorize purchase of aluminum sulfate for wastewater treatment in the amount of \$5,791.39. Second by Councilor Marthaler. Motion passed unanimously.**

**OTHER:** Mayor Grutsch reported that City staff and officials had a recent meeting with an assisted living facility developer to discuss the need for this type of housing. A tour of best fit sites, primarily in Avon Estates, was also conducted.

**ISSUES BY COUNCIL:** Councilor Stang asked about the City review and approval process for prospective portable classrooms at the Avon Elementary School. Katie Reiling, Planning Commission Chair, said per City ordinance, the Planning Commission will review the school's site plans for impervious surface and setback compliance. Councilor Manthe updated the Council on the findings of the Stearns County long-range transportation planning meeting held at Avon City Hall on Monday June 2, 2014. None of the plans directly impact the City of Avon. Avon's delegation at the meeting noted the concerns about speed ratings on County Road 9, ongoing residential development, community trail plans and a concept future industrial park as well as the

current needs of transportation/warehousing firms that are now operating in Avon. Councilor Stang mentioned that on June 21, 2014, the Avon Fire and Rescue Department will have an open house to build awareness of the Fire Department's operational capabilities and dedication in serving the community.

**ADJOURNMENT: Motion by Councilor Manthe to adjourn the meeting at 8:48 p.m. Second by Councilor Marthaler. Motion passed unanimously.**

Respectfully Submitted  
Jim Thares, City Clerk/Administrator