

**FOR** Permit # \_\_\_\_\_  
**OFFICE** PID # \_\_\_\_\_  
**USE** Date Recd \_\_\_\_\_  
**ONLY** Zoning District \_\_\_\_\_

Trunk Fee \_\_\_\_\_  
Permit Fee \_\_\_\_\_  
WAC/SAC \_\_\_\_\_  
Surcharge \_\_\_\_\_  
Plan Check \_\_\_\_\_  
1" Meter \_\_\_\_\_  
Total Fee \_\_\_\_\_

**City of Avon**  
PO Box 69 Avon MN 56310  
PH (320) 356-7922 FAX (320) 356-2259

## Residential Additions/Decks Permit Application

1. Site Address \_\_\_\_\_, Avon MN 56310
2. Owner(s) \_\_\_\_\_ Daytime Phone \_\_\_\_\_
3. Owner's Address (if different from above) \_\_\_\_\_
4. Legal Description of Site: *Note\* If unknown, please refer to property tax statement or ask Zoning Administrator*  
Lot \_\_\_\_\_ Block \_\_\_\_\_ Addition \_\_\_\_\_
5. Type of Improvement/Addition: (Bedroom, Living Room, Garage, Deck, etc.)  
\_\_\_\_\_
6. Describe in detail work to be done \_\_\_\_\_  
\_\_\_\_\_
7. Approximate Start Date \_\_\_\_\_
8. Estimated Cost of Project (Including Materials & Labor): \$ \_\_\_\_\_
9. Licensed Contractor's Name & License No.  
Name: \_\_\_\_\_ License No.: \_\_\_\_\_

**\*\*If owner is acting as their own General Contractor they must sign the Licensed Contractor Disclaimer.**

**Additional Information Requested on Reverse**

10. Please Provide the Following: (If Applicable)

Plumbing Contractor \_\_\_\_\_ PH: \_\_\_\_\_

Mason & Concrete Contractor \_\_\_\_\_ PH: \_\_\_\_\_

Heating & Venting Contractor \_\_\_\_\_ PH: \_\_\_\_\_

11. All Setback Measurements must be measured from building line (lot line). **Please provide the Zoning Administrator with a copy of a survey or documentation that states the square footage or lot dimensions.**

Front Yard Setback \_\_\_\_\_ Rear Yard Setback \_\_\_\_\_ Side Yard Setbacks \_\_\_\_\_ / \_\_\_\_\_

Total Lot Size (square footage) \_\_\_\_\_ Total Impervious Area (%) \_\_\_\_\_  
*Impervious area includes: driveways, sidewalks, porches overhangs, dog kennels, patios, sheds, decks (any area that water cannot saturate through)*

Required Forms & Items to Return with Application:

**SITE PLAN**

**(2) FULL SIZE SET OF CONSTRUCTION PLANS WITH CROSS SECTIONS**

**ONE SMALL SET OF CONSTRUCTION PLANS ON 8 ½ X 11 FOR FILE**

**SIGNED PROPERTY OWNER DISCLAIMER**

Your application will be denied until all above items are provided.

**I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of Laws and Ordinances governing this type of work will be complied with whether specified herein or not. I have identified all property boundaries, easements, flood zones, and/or wetlands existing on the property on my site plan and application. The undersigned further agrees the City and its' administrative staff relied on the accurateness of this application, plans and specifications relative to this project and holds the City of Avon, and its employees harmless from all liability arising from the granting of this permit.**

\_\_\_\_\_  
**Authorized Signature of Owner or Contractor**

\_\_\_\_\_  
**This Permit Expires One Year From**

\_\_\_\_\_  
**Zoning Administrator**

\_\_\_\_\_  
**Building Official**

# **BUILDING PERMIT APPLICANT: PROPERTY OWNER**

I understand that the State of Minnesota requires that all residential building contractors, remodelers and roofers obtain a state license unless they qualify for a specific exemption from the licensing requirements. By signing this document, I attest to the fact that I am building or improving this house myself. I hereby claim to be exempt from the state licensing requirements because I am not in the business of building on speculation or for resale and that the house for which I am applying for this permit, located at \_\_\_\_\_, is the first residential structure I have built or improved in the past 24 months. I also acknowledge that because I do not have a state license, I forfeit any mechanic's lien rights to which I may otherwise have been entitled under Minnesota Statutes§514.01.

Furthermore, I acknowledge that I may be hiring independent contractors to perform certain aspects of the construction or improvement of this house and I understand that some of these contractors may be required to be licensed by the State of Minnesota. I understand that unlicensed residential contracting, remodeling, and/or roofing activity is a misdemeanor under Minnesota Statutes §326.92, Subd. 1, and that I would forfeit my rights to reimbursement from the Contractor's Recovery Fund in the event that any contractors I hire are unlicensed.

I also acknowledge that as the contractor on this project, I am solely and personally responsible for any violations of the State Building Code and/or City ordinance in connection with the work performed on this property.

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Date

**To determine whether a particular contractor is required to be licensed, or to check on the licensing status of individual contractors, please call the Minnesota Department of Commerce, Enforcement Division, at (612) 296-2594 or toll free at 1-800-657-3602.**