

Pursuant to due call and notice thereof, a Planning Commission meeting was held on Tuesday, March 18, 2008 at 6:30 p.m.

PRESENT: Katie Reiling, Rick Fischbach, Eric Larson, Doug Millaway, Bob Pogatschnik

ABSENT: None

The meeting was called to order at 6:30 p.m.

MINUTES OF JANUARY 15, 2008

Motion was made by Katie Reiling to approve the minutes as stated, second by Rick Fischbach, all in favor and carried.

ADMINISTRATIVE SUBDIVISION-CITY OF AVON MAINTENANCE SHOP/LUMBER ONE

Public Hearing was opened at 6:33 p.m.

Rick Ballman from Lumber One was present for the public hearing. He stated he is in favor of the land swap. The City property abuts Lumber One's shed. Lumber One has been driving across city property to get to Lumber One Property. They agreed to a square footage per square footage swap between the two properties. Lumber One is going to put a fence around the property. They will also put in a white vinyl fence along the Wobegon trail. The old elevator area will be green space. They will be putting in sprinkler systems. There is no plan right now to do anything with the existing buildings.

Public Hearing was closed at 6:36 p.m.

Motion was made by Bob Pogatschnik to recommend the Administrative Land Swap request as written, second by Rick Fischbach, all in favor and carried.

AVON AREA LAKES ASSOCIATION

There were some technical difficulties with their equipment so they would like to be put on the April agenda.

CONDITIONAL USE PERMIT REVIEW

- Zimmer's Greenhouse plan for a May site visit.
- Bakers. Find out the deal with the new state regulations and our ordinance. See who owns Bakers property and see if they know there is a CUP.
- Martini-Set it up for 4:45 p.m.
- Springer doesn't need anything done.
- Blattner-send them a letter asking them to advise us when the sealed septic tank will be removed.
- Copart-Melton set up for 5 p.m.

- Check the three residential properties.
- Z-Works-Set up for 5:15 p.m.

COMPREHENSIVE PLAN

Katrina went over with the planning commission some ideas of what we could do to possibly update the comprehensive plan. One example Katrina gave was the demographics didn't have mortality/birth rates which indicate growth trends in the population. Another goal that Katrina noticed other cities have in their comp. plans is protecting the public health. Bob Pogatschnik explained to Katrina that a lot of these things are included in the ordinances. Katrina will get more detailed information together to present to the planning commission at the April meeting. **The Planning Commission would like to review the comprehensive plan on a yearly basis.**

CODE OF ORDINANCE/ZONE ORDINANCE

See how many Code of Ordinance books we have. Everyone on the PC should have a copy.

Katie Reiling to make recommendation to city council to form a review committee to coordinate the Code of Ordinance book with the Zone Ordinance book, second Bob Pogatschnik, all in favor and carried.

See what the council accepts and then schedule the 1st meeting for the next regular PC meeting.

NOTES:

Amy needs to check with some other cities to find out if they have a findings of fact form for the Planning Commission members to complete for administrative subdivisions.

Amy will review the ordinance and see if we even need to do CUP, we do not have the power to do anything with the property. With the new ordinance they have more rights than before. Since the state changed the regulations.

Send the PC CUP review forms. Along with the dates for the meetings.
Double check all CUP's make sure there are no others that need to be reviewed.

Amy will put review of the comprehensive plan on the April agenda.

The meeting was adjourned at 7:34 p.m.

Respectfully submitted,
Amy Pogatchnik

