

Pursuant to due call and notice thereof, a Planning Commission meeting was held on Tuesday, December 18, 2007 at 6:30 p.m.

**PRESENT:** Katie Reiling, Rick Fischbach, Kurt Marthaler, Doug Millaway, Eric Larson

**ABSENT:** None

The meeting was called to order at 6:32 p.m.

**MINUTES OF NOVEMBER 20, 2007**

*Motion was made by Katie Reiling to approve the minutes as stated, second by Kurt Marthaler, all in favor and carried.*

**OFFICIAL OATH-PLANNING COMMISSION—ERIC LARSON**

Eric Larson took the Planning Commission oath and filled out all necessary paperwork.

Kurt Marthaler submitted his resignation in writing and this resignation will be effective at the end of the December 18, 2007 Planning Commission meeting.

*Motion by Rick Fischbach to close the filing for the Planning Commission applications and accept the prior applications that were submitted, second by Kurt Marthaler, all in favor and carried.*

*Motion by Kurt Marthaler to appoint Bob Pogatschnik to the vacant Planning Commission seat, second Rick Fishbach, all in favor and carried.*

**REZONING-PUBLIC HEARING**

Public hearing opened at 6:40 p.m.

Rezoning to the City of Avon Official Zoning Map

*Motion by Katie Reiling to rezone Parcel #1 on the public hearing notice from A to C2 , second by Rick Fischbach, all in favor and carried.*

*Motion by Kurt Marthaler to rezone Parcel #2, (as requested by the property owner, DH Blattner) on the public hearing notice from A to C2, second by Rick Fischbach, all in favor and carried.*

*Motion by Katie Reiling to rezone Parcel #3 on the public hearing notice from A to R1, second by Rick Fischbach, all in favor and carried.*

*Motion by Katie Reiling to close the public hearing at 6:43 p.m., second by Rick Fischbach, all in favor and carried.*

**COMMISSION ABSENCES**

Rick Fischbach submitted a absenteeism format that possibly could be used for the Avon Planning Commission. Rick stated that he pulled this up from another city. Eric talked about

some of the policies that the Fire Department currently has in place. The Fire Department just recently redid their bylaws to address absenteeism.

*Kurt Marthaler to recommend to the City Council that this “Commission Absences” document be adopted as policy, second by Katie Reiling, all in favor and carried.*

**SHORELAND ORDINANCE LANGUAGE**

When the City Council adopts the new wording for the Shoreland Ordinance, Amy needs to put it in the newsletter. Also, we need to get the word out and let people know they need to fill out an application for ANY vegetative/dirt removal. Also, if possible we should put it on the marquee in the Spring. Possibly put an insert in the newsletter that contain suggested practices from the DNR. For example, specific grass seed that can be used to replant areas that are cleared out. Bob Pogatschnik will contact Dan Lais and see if he can possibly give us a pamphlet of some different suggested practices that we can hand out to individuals. The Planning Commission will continue to review the Shoreland Ordinance and they will discuss this matter at the January meeting. They will try to redo a section of the Shoreland Ordinance so the City Council can just adopt the new section.

*The meeting was adjourned at 7:20 p.m.*

Respectfully submitted,  
Amy Pogatchnik