

Pursuant to due call and notice thereof, a meeting of the Avon Economic Development Commission was duly held at City Hall on the 5th day of October 2009 at 6:30 pm – followed by a regular City Council Meeting at 7:00 pm.

THE FOLLOWING MEMBERS WERE PRESENT:

John Grutsch Mayor, Hugh Knox, Jim Stang, Kurt Marthaler, Margie Evens – Council and EDA
Katie Reiling, Cheryl Knox - EDA
Jodi Austing-Traut - Clerk/Administrator
Absent: None

EDA Meeting was called to order at 6:30 pm by Mayor Grutsch.

Cheryl Knox presented a recommendation for Amended Guidelines for the Economic Development Revolving Loan Fund Development Account. Ms. Knox explained the proposed changes as well as the differences between large loans and small loans. Mayor Grutsch asked about whether the EDA would implement a more inclusive approach to downtown design. The EDA agreed that each project would have to be evaluated based on its own merit. Mayor Grutsch stated that these dollars are to be used to promote economic development within the city. The current guidelines state that for every \$20,000 loaned a minimum of one new job must be created. The guidelines being proposed state that for every \$50,000 loaned, a minimum of one new job must be created. Mayor Grutsch would like to see the language stay the same at one job per \$20,000 loan.

Motion Hugh Knox to recommend approval of the recommended changes to the Amended Guidelines for the Economic Development Revolving Loan Fund Development Account contingent upon approval of the Department of Employment and Economic Development

Second Cheryl Knox

Passed Unanimously

Motion Hugh Knox to adjourn EDA meeting at 6:58 pm

Second Kurt Marthaler

Meeting adjourned

Avon City Council Meeting was called to order at 7:00 pm.

The council meeting was called to order by Mayor Grutsch and the Pledge of Allegiance was said.

OPEN FORUM

None present for open forum.

CONSENT AGENDA

1. Council Minutes of August 31st
- ~~2. ACIC Minutes September 22nd~~
3. Joint Planning Board September 14th
 - a. Scott Spanier Issue (under council business)
4. Planning Commission September 15th
5. Fire Department Minutes August 31st
6. Claims Register and Monthly Expenditures/Revenues, Cash Flow
7. Capital Expenditures, Legal Fees, Engineering Fees Detailed Reports
8. Authorize David Drown Associates to prepare Bond Continuing Disclosure Reports as required
9. Approve Amendment to Relief Association By Laws (change required by State Auditor)
10. Approve League of Minnesota Cities Membership Dues
- ~~11. Approve changes in proposed beach design as recommended by Parks Board~~
12. Adopt changes to Orderly Annexation Agreement
13. Approve Scepaniak Variance with addition of Aqua Pavers

14. Approve Prosecution Contract with Stearns County Attorney's Office
15. Approve Fire Department DNR Grant Contract
16. Approve Women of Today Gambling Permit for Bingo
17. Approval of the recommended changes to the Amended Guidelines for the Economic Development Revolving Loan Fund Development Account contingent upon approval by the Department of Employment and Economic Development

ACIC minutes to be stricken from the consent agenda and addressed solely as an FYI.
Ray Schmidt stated that #11 is to be stricken from the consent agenda.

Motion Jim Stang to approve consent agenda with items 16 and 17 added and items 2 and 11 stricken
Second Kurt Marthaler
Passed Unanimously

Update on Central MN Federal Credit Union / Alley

Randy Jenniges updated the council on the progress of the alley project behind CMFCU. He stated that we will be ready to award bid in a couple of weeks.

Motion Jim Stang to authorize Mayor John Grutsch to award the bid for the alley
Second Kurt Marthaler
Passed Unanimously

Charles Frederich of CMFCU stated that CMFCU has already given the city a check for around 75% of the project cost. CMFCU is requesting that the city contribute up to \$5,000 toward the alley project.

Motion Margie Evens to contribute \$5,000 toward the alley project
Second Kurt Marthaler
Passed Unanimously

COUNCIL BUSINESS

Consider Changes to Code of Ordinances

Police Department will continue to review rental code within the city and present a revised ordinance. Reference to this in the proposed changes to ordinance will be stricken.

Motion Hugh Knox to approve changes as presented with the exception of the rental permit/crime free housing section
Second Kurt Marthaler
Passed Unanimously

Discussion of JPB issue re: Scott Spanier property

Mayor John Grutsch and Bob Pogatschnik, Chair of the JPB gave the audience background information on this issue and why it is on the city council agenda. The council did not feel that it would be appropriate for them to comment on this issue, rather the Joint Planning Board should hold the public hearing and discuss it further and make a recommended if needed.

Local Board of Appeals Training

None needed.

ISSUES BY STAFF

Public Works: Written Report

Motion Jim Stang to authorize expenditure of \$2,100 for salt sand

Second Margie Evens
Passed Unanimously

Police Department: Written Report

- Discuss Meyer/Chainsaw Issues
Gene Meyer has made several ongoing complaints about the activities at the Sculpture Gallery. Mr. Meyer's property is in the Township, whereas the Sculpture Gallery is located within the City of Avon. Chief Nellis explained the nature of the calls related to noise, accumulation of materials, harboring rodents, etc... The council directed the police department to Mr. Meyer stating that because his property is surrounded by industrial property there are certain things that are permitted that are unfortunately going to impact him due to his location amongst industrially zoned properties.
- Rental Properties in Avon
The police department will continue to look into rental property licensing. They will present something to the council within the next few months.

Water/Wastewater: Written Report

- Joel requested approval to purchase synthetic oil for plant operations.

Motion Jim Stang to approve purchase of oil in the amount of \$1,500
Second Margie Evens
Passed Unanimously

- Consider Joel Birr request for waiver from personnel policy.
Current policy states that no vacation is earned during the employees first year of service. Vacation accrual begins at the start of the second year. Mr. Birr is requesting 80 hours of vacation immediately, due to having extended employment with the city. Joel was hired in June of 2004. He has worked for the city full time under contract with People Service for the past three years.

Motion John Grutsch to approve 80 hours of vacation for Joel Birr
Second Kurt Marthaler
Passed Unanimously

ADJOURNMENT

Motion Kurt Marthaler to adjourn at 8:15 pm.

Respectfully Submitted by,
Jodi Austing-Traut, City Clerk/Administrator