

MINUTES
MEETING OF THE JOINT PLANNING BOARD
MONDAY, APRIL 13th, 2009
7:00 PM

PRESENT: John Grutsch (filling in for Bob Pogatschnik), Hugh Knox, Lowell Rushmeyer, Richard Bresnahan, and Jodi Austing-Traut, City Clerk/Administrator.

ABSENT: Bob Pogatschnik

Call to order by Chair Lowell Rushmeyer at 7:02 pm.

Election of Chairperson

John Grutsch nominated Bob Pogatschnik as chair of the Joint Planning Commission. The JPB voted and Bob Pogatschnik was elected unanimously.

There was discussion about setting the annual meeting in April to elect new chairpersons.

Board Members for April 1, 2008 through March 30, 2009 will be:

Avon Township: Lowell Rushmeyer and Richard Bresnahan (both as appointed by Avon Township Board of Supervisors)

Avon City: Bob Pogatschnik (JPB Chairman) and Hugh Knox (both as appointed by Avon City Council)

Motion Richard Bresnahan to set the annual meeting in April of each year.

Second Lowell Rushmeyer

Passed Unanimously

Neighborhood Designations

When Lower Spunk Lane requested annexation a few years ago, according to the Orderly Annexation Agreement, a 60% favorable petition is required in order for the annexation to be approved. There was a discrepancy at that time due to the attempted inclusion of several metes and bounds properties which were not technically included in a "neighborhood". Lowell Rushmeyer created a map and key that place all metes and bounds properties as well as all platted properties located within the orderly annexation area into a designated neighborhood. Section 5B of the Orderly Annexation Agreement (OAA) states that a neighborhood will be defined as a platted subdivision. Mr. Rushmeyer presented a change to Section 5B of the OAA which states: "A neighborhood will be defined as a platted subdivision and/or those parcels identified in the attached Appendix A; AVON JOINT PLANNING BOARD NEIGHBORHOOD DEFINITION LIST. Said Appendix A shall be considered a permanent part of this document." (*Appendix A attached*)

Members discussed combining a few of the proposed neighborhoods. Mr. Rushmeyer will make the suggested changes. Planning Commission will also take a look at this and offer comments to the City Council.

A public hearing will be held to discuss the following:

1. Change wording of Orderly Annexation Agreement Section 5B to state “A neighborhood will be defined as a platted subdivision and/or those parcels identified in the attached Appendix A; AVON JOINT PLANNING BOARD NEIGHBORHOOD DEFINITION LIST. Said Appendix A shall be considered a permanent part of this document”
2. Change wording of Orderly Annexation Agreement in Section 10A to state that the JPB will meet on an annual basis the second Monday of April
3. Consider adding Mildred’s Addition, Ehrlichman Addition, and Alcott Acres in the Growth Area

Motion John Grutsch to hold a public hearing June 8th at 7:00 pm

Second Hugh Knox

Passed Unanimously

Clarification of Procedure for calling a meeting of the JPB

The board agreed that the JPB Chairperson is officially responsible to call the meetings

Establishment of Annual Meeting Date

Page 5 Section 10A states that it “is anticipated that the JPB would meet quarterly or less on an as needed basis.”

Motion John Grutsch to change the wording in the Orderly Annexation Agreement to state “The Joint Planning Board will meet annually the second Monday in April”

Second Lowell Rushmeyer

Passed Unanimously

Establishment of Standard Meeting Date/Time

Motion Hugh Knox to set the standard meeting time for the Joint Planning Board for 7:00 pm on the second Monday of the Month.

Second Richard Bresnahan

Passed Unanimously

Review of Current Growth Map, Changes of Land Use Designations

Motion Richard Bresnahan to call a public hearing to consider including Alcott Acres, Mildred’s Addition, and Ehrlichman Addition in the Orderly Growth Area and adding them to the official growth map to establish a cohesiveness to the mapping that was established in the original agreement

Second Hugh Knox

Passed Unanimously

Correction to PID in Orderly Annexation Agreement

Motion Lowell Rushmeyer to make a correction to Page 5 Paragraph 2 of Exhibit A of the Orderly Annexation Area Legal Descriptions. The Parcel Identification Number should be changed to read 03.00948.0000.

Second Richard Bresnahan

Passed Unanimously

Neighborhood Issue for Public Hearing June 8th

Motion Richard Bresnahan that the June 8th, 2009 Public Hearing will include the following changes to the information presented by Lowell Rushmeyer (Mr. Rushmeyer provide updated documents for the Public Hearing)

#1 Neighborhood will be the Kopy Addition

#2 Neighborhood will be Shorewood Addition and Highland Terrace and Neighborhood O

#3 Neighborhood will be Brix Addition and Neighborhood D

#4 Neighborhood will be Liz Fisher Estates and Neighborhood N

#5 Neighborhood will be G and H (with possible addition of Alcott Acres after the Public Hearing)

#6 Neighborhood will be Neighborhood M and the Posch Addition

Second Lowell Rushmeyer

Passed Unanimously

Stearns County Zoning Map Update

Lowell Rushmeyer and Hugh Knox will meet with Stearns County staff to review.

Motion to adjourn by Hugh Knox, second Richard Bresnahan.

Meeting adjourned at 8:32 pm.

Respectfully submitted,
Jodi Austing-Traut

City Clerk/Administrator